

WEST MERSEA TOWN COUNCIL

MINUTES OF THE CEMETERY COMMITTEE MEETING

HELD ON FRIDAY 28TH JULY 2017 AT 10.00AM

PRESENT	Councillor Paula Moore (Chairman) Councillor David Bragg Councillor Sylvia Wargent Carol Fountain, Cemetery Clerk
IN ATTENDANCE	Petra Palfreyman, Town Clerk

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Mark Dixey.

2. DECLARATIONS OF INTEREST

There were no declarations of interest received.

3. TO CONFIRM TERMS OF REFERENCE

This item is deferred to the next meeting.

4. MINUTES OF MEETING HELD ON 30TH JUNE 2017, AND MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA

The minutes of the meeting held on 30th June 2017 were confirmed and signed by the Chairman as a true record. There were no matter arising.

5. TO RECEIVE UPDATED REPORTS ON TASK TRACKER TOPICS

Refer to the task tracker for updates.

6. TO DISCUSS AND AGREE PROVIDING A REDUCED FEE BURIAL OR ASHES PLOT FOR RESIDENT CHILDREN IN WEST MERSEA TOWN COUNCIL CEMETERIES AND TO AGREE A MAXIMUM AGE LIMIT

Following discussion it was agreed to provide a plot, cost of the grave digger and a wooden plaque or cross for resident children aged 16 and under for a nominal fee of £1.

7. TO DISCUSS AND AGREE TO CREATE A DEDICATED ALL WEATHER PEDESTRIAN ENTRANCE INTO FELDY VIEW WOODLAND CEMETERY FROM THE PUBLIC FOOTPATH

Following discussion it was agreed to remove part of the fence for pedestrian access, lay some type one to improve the footway, close the gate and update signage.

8. DATE AND TIME OF NEXT MEETING

Next meeting to include a site visit, date to be agreed.

There being no further business, the meeting closed at 11.40am.