

**WEST MERSEA TOWN COUNCIL**

**MINUTES OF THE FACILITIES AND ASSETS COMMITTEE MEETING**

**HELD ON WEDNESDAY 22<sup>ND</sup> MARCH 2017 AT 10.00AM**

PRESENT                      Councillor Robert Jenkins (Chairman)  
                                     Councillor David Bragg  
                                     Councillor Peter Clements  
                                     Councillor Paula Moore  
                                     Councillor Peter Banks  
                                     Councillor Carl Powling  
                                     Mrs Lesley Mullins, Refresh Mersea

IN ATTENDANCE            Petra Palfreyman, Town Clerk

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Sophie Weaver.

2. MINUTES OF MEETING HELD 30 SEPTEMBER 2016 AND MATTERS ARISING

The minutes of the meeting held on 30 September 2016 were confirmed and signed by the Chairman as a true record.

Matters arising: There were no matters arising not covered elsewhere on the agenda.

3. TO RECEIVE UPDATED REPORTS ON TASK TRACKER TOPICS

Refer to the Task Tracker for updates

4. TO RECEIVE AN UPDATE FROM REFRESH MERSEA

Refer to Task Tracker for updates.

Following discussion it was agreed to purchase some more plants for the gazebo garden.

5. TO RECEIVE AN UPDATE ABOUT THE SENSORY GARDEN REVAMP AND AGREE A COURSE OF ACTION

Cllr Jenkins confirmed that some work has already been carried out weeding and tidying the Sensory Garden. Following discussion a total spend of £260, including the amount already spent to date, was agreed.

Proposed: Cllr. Clements, Seconded: Cllr. Moore.

6. CHAIRMAN TO MOVE THAT THE PRESS AND PUBLIC BE EXCLUDED DURING THE TRANSACTION OF THE FOLLOWING ITEMS ON THE GROUNDS THAT PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED

7. TO REVIEW THE QUOTES FOR WORK OF COAST ROAD TOILETS REFURBISHMENT, THE LIGHT MOTION SENSORS AND COIN OPERATION DOOR OPENERS AND AGREE A COURSE OF ACTION

Following discussion, it was agreed to draw up a final new specification for the toilets and ask 3 of the builders to requote and to accept the quote for the coin entry door system. No decision was made about the motion sensors at this stage.

8. TO REVIEW THE QUOTES FOR A NEW BATHING RAFT AND AGREE A COURSE OF ACTION

The Clerk advised that two quotes for rafts had been obtained and a suggestion for a raft to be built out of alternative materials. Following discussion it was agreed to order a wooden raft. Beach Hut Watch have kindly agreed to fund some of the purchase.

Proposed: Cllr. Clements, Seconded: Cllr. Moore.

9. DATE AND TIME OF NEXT MEETING

The date and time of the meeting will be advised in due course.

There being no further business, the meeting closed at 1.00pm