

5 May 2017

Dear Sir/Madam,

NOTICE IS HEREBY GIVEN that the ANNUAL TOWN COUNCIL MEETING of the WEST MERSEA TOWN COUNCIL will be held at the COUNCIL OFFICES, WEST MERSEA on THURSDAY 11 MAY 2017 at 7.00pm and you are hereby summoned to transact the business specified hereunder.

Yours faithfully

Petra Palfreyman

Petra Palfreyman
Town Clerk

AGENDA

Chairman to state the meeting is being recorded.

Public session 7pm to 7.15pm.

To receive reports from our County and Borough Councillors.

- 1 Election of Town Mayor, and Mayor to make Declaration of acceptance
- 2 Election of Deputy Mayor, and Deputy Mayor to make Declaration of acceptance
- 3 To receive apologies for absence
- 4 Vote of Thanks to retiring Mayor
- 5 To record declarations of interests
- 6 To confirm Minutes of the Council Meeting 30 March 2017 - Matters arising
- 7 To consider Planning Applications received
- 8 To consider notification of Planning Decisions
- 9 To agree Committee membership and appoint Committee Chairmen and budgets
- 10 To agree meeting dates 2017/18
- 11 To decide and agree an extra cleaning budget for the toilets as required
- 12 To agree the appointment of an accountant and costs for monthly accounts work
- 13 To discuss and agree the implications and costs of On Line banking

- 14 To discuss and agree the use of shared IT folders and any related costs
- 15 To receive a report about MISA, the pitch allocations, and discuss the next stages
- 16 To discuss and agree the future of the lawn tennis courts at The Glebe.
- 17 To agree a policy for memorial benches
- 18 To discuss and agree the next stages for the play areas refurbishments in West Mersea Park and agree how they will be funded.
- 19 To discuss and agree a policy for the groundsmen to open graves for ashes interments
- 20 To discuss the centralised funding data
- 21 To pass a resolution that any eligible employee of West Mersea Town Council be admitted to membership of the Local Government Pension Scheme operated by Essex County Council.