

WEST MERSEA TOWN COUNCIL

MINUTES OF THE ASSETS, FACILITIES & ENVIRONMENT COMMITTEE MEETING

HELD ON FRIDAY 10 NOVEMBER 2017 AT 9.30AM

PRESENT	Councillor Robert Jenkins (Chairman) Councillor Clements Councillor Peter Banks Councillor David Bragg Councillor Bernard Hart Councillor Paula Moore Councillor Carl Powling (part) Mr Ian Crossley
IN ATTENDANCE	Petra Palfreyman (Town Clerk) David Cooper (member of public)

1. APOLOGIES FOR ABSENCE

Apologies for absence from Councillors Powling (part), Wargent, Weaver and Mrs Lesley Mullins.

2. DECLARATIONS OF INTERESTS

There were no declarations of interest received.

3. MINUTES OF MEETING HELD 22 SEPTEMBER 2017 AND MATTERS ARISING

The minutes of the meeting held on 22 September 2017 were confirmed and signed by the Chairman as a true record.

Matters arising: There were no matters arising not covered elsewhere on the agenda.

4. TO RECEIVE AN UPDATE FROM REFRESH MERSEA

A written report was received from Lesley Mullins: news on a number of new planters including the fountain area and Queens Corner.

5. TO RECEIVE UPDATED REPORTS ON TASK TRACKER TOPICS

Refer to the Task Tracker for all updates.

6. TO RECEIVE AN UPDATE ON WEST MERSEA PARK

- (a) Grand opening – to be opened by Councillor John Jowers with West Mersea School in attendance.
- (b) Date – 15th November.
- (c) Review of checklist – all actions up-to-date. New actions transferred to Tracker.

7. TO DISCUSS AND AGREE A POLICY ON DOGS WITHIN PLAY PARKS AND GLEBE

It was agreed that dogs could be allowed into School Gardens but only on leads; signage to that effect is to be ordered. Similar arrangement discussed for Youth Field – signage to be agreed particularly where and how to fix in place. Ideas for the Glebe were discussed; this to be passed back to Sports & Recreation committee.

8. TO DISCUSS GATED ENTRANCE TO NEW PLAY AREA

Preferred option is for a chicane (double gated pedestrian entrance); detailed plan and cost to be established.

9. TO RECEIVE AN UPDATE ON TOILETS AND ARRANGE A WORKING PARTY DATE

Funding proposal for new toilets in Coast Road put forward by Councillor Clements but this to be held in abeyance whilst Councillor Powling discusses an alternative funding proposal with two other parish councils.

10. TO REVIEW THE TREE SURVEY

A full tree survey has been commissioned and received with initial urgent work already carried out: a rolling programme of work to be undertaken. Blanket planning permission being sought for work to trees having a TPO in place.

11. DATE AND TIME OF NEXT MEETING

Friday 19th January 2018 at 10.00am.

There being no further business, the meeting closed at 11.35am.