

Council Offices  
10 Melrose Road  
West Mersea

3 November 2017

Dear Sir/Madam,

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the WEST MERSEA TOWN COUNCIL will be held at the COUNCIL OFFICES, WEST MERSEA on THURSDAY 9 NOVEMBER 2017 at 7.00pm and you are hereby summoned to transact the business specified hereunder.

Yours faithfully

*Petra Palfreyman*

Petra Palfreyman  
Town Clerk

### **A G E N D A**

Chairman to state the meeting is being recorded.

- 1 To receive apologies for absence
- 2 To record declarations of interests
- 3 Public session (15 minutes)
- 4 To consider Planning Applications received
- 5 To receive notification of Planning Decisions
- 6 To note the current financial position
- 7 To discuss and agree changing the signatories on the NS&I account
- 8 To discuss and agree to appoint a Planning Officer visit to the Glebe
- 9 The Clerk to report the cost of insuring the new play equipment in West Mersea Park
- 10 Mayor's Notes

\_\_\_ End \_\_\_