

Council Offices  
10 Melrose Road  
West Mersea

22 September 2017

Dear Sir/Madam,

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the WEST MERSEA TOWN COUNCIL will be held at the COUNCIL OFFICES, WEST MERSEA on THURSDAY 28 SEPTEMBER 2017 at 7.00pm and you are hereby summoned to transact the business specified hereunder.

Yours faithfully

*Petra Palfreyman*

Petra Palfreyman  
Town Clerk

## **A G E N D A**

Chairman to state the meeting is being recorded.

- 1 To receive apologies for absence
- 2 To record declarations of interests
- 3 Public session (15minutes)
- 4 To receive report from Colchester Borough Council Zone Team
- 5 To consider Planning Applications received
- 6 To receive notification of Planning Decisions
- 7 To note the current financial position
- 8 To review the Financial Regulations and agree amendments
- 9 To review the Standing Orders and agree amendments
- 10 Mayor's Notes

\_\_\_ End \_\_\_