

Council Offices
10 Melrose Road
West Mersea

2nd June 2017

Dear Sir/Madam,

NOTICE IS HEREBY GIVEN that an EXTRAORDINARY MEETING of the WEST MERSEA TOWN COUNCIL will be held at the COUNCIL OFFICES, WEST MERSEA on THURSDAY 8 JUNE 2017 at 10.00am and you are hereby summoned to transact the business specified hereunder.

Yours faithfully

Carl Powling

Carl Powling
Town Mayor

A G E N D A

Chairman to state the meeting is being recorded.

- 1 To accept apologies for absence
- 2 To record declarations of interests
- 3 To discuss and agree the appointment of an Internal Auditor
- 4 To discuss and agree the options for an Office Cleaner
- 5 To discuss and agree a charge for Groundsman to prepare an ashes plot in Garden of Remembrance

-End-