

**WEST MERSEA TOWN COUNCIL**

**ASSETS, FACILITIES & ENVIRONMENT COMMITTEE**

**A G E N D A**

**Friday 16<sup>th</sup> June 2017**

**at 10.00 am**

1. To receive apologies for absence
2. To record declarations of interests
3. To approve the minutes of meeting held on 22<sup>nd</sup> March 2017, and matters arising not covered elsewhere on the agenda
4. To receive updated reports on Task Tracker
5. To receive an update from Town Clerk regarding the land in Coast Road near the houseboats and to discuss a course of action
6. To receive an update on parking permit charge for Beach Hut Watch from April 2018
7. To discuss security arrangements for Rushmere Close unit and propose resolution
8. To discuss current maintenance arrangements of Council Office
9. To review Rushmere Close unit and groundsmen's tools including inventory of existing tools
10. To discuss and agree to purchase and install a dog waste bin at the Boardwalk
11. To discuss and agree the appointment of Colchester Borough Council to survey and provide a management plan for the trees and shrubs in West Mersea Park
12. To review School Gardens and Youth Field play areas:
  - a) Funding streams
    - i. From existing funds and precept
    - ii. Update on S.106 funds
    - iii. Public Works Loan Board
    - iv. Other funding streams
  - b) Scope of new play areas
    - i. Sutcliffe quote for both areas
    - ii. Replace fencing to North of School Gardens; to include hydraulic closing gate
    - iii. New signage – for example, No dogs.
    - iv. New seating to replace existing gazebo seating
    - v. Hydraulic gates to Barfield Road entrances

- c) To obtain further quotes for play equipment areas
  - i. Contact other suppliers for quotes
  - ii. Obtain separate quotes for clearing existing children's play area down to concrete base. Include taking down fence and pear tree.
  
- d) Review report from David Cooper and an ex playground inspector and agree course of action to make good existing equipment, as a short-term measure.

13. Date and time of next meeting

-End-