

**WEST MERSEA TOWN COUNCIL**

**PERSONNEL COMMITTEE**

**A G E N D A**

**Friday 19<sup>th</sup> May 2017**

**at 10.00am**

1. To receive apologies for absence.
2. To receive declarations of interest.
3. Mayor to MOVE that the press and public be excluded during the transaction of the following items on the grounds that publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
4. To approve Minutes of the meeting held on 12<sup>th</sup> April 2017, and matters arising not covered elsewhere on the agenda.
5. To discuss and agree extension of contract for Office Assistant.

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