

WEST MERSEA TOWN COUNCIL

MINUTES OF THE SPORTS & RECREATION COMMITTEE MEETING

HELD ON MONDAY 22ND MAY 2017 10.00AM

PRESENT

Councillor Peter Clements (Chairman)
Councillor Peter Banks
Councillor David Bragg
Councillor Robert Jenkins (arrived later)
Councillor Paula Moore
Councillor Carl Powling (arrived later)
Councillor Sylvia Wargent
Mr M Dixey, WMTC Groundsman (arrived later)
Mr C Ainslie, MISA Chairman
Mr M Laver, WMCC
Mr R Russell-Grant, WMCC
Mr John Vince, WM Tennis Club
Mr D Williams, MISA Treasurer

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

There were no declarations of interest received.

3. MINUTES OF THE MEETING HELD ON 16TH DECEMBER 2016 AND MATTERS ARISING

The Minutes of the meeting held on 16TH December 2016 were agreed and signed by the Chairman as a true record.

There were no matters arising not covered elsewhere on the agenda.

4. TO AGREE THE PITCH ALLOCATIONS FOR 2017/18 (END OF SUMMER)

Colin Ainslie explained the new layout of Glebe 2 which will cater for two Rugby pitches provided that the boundary fence to the south is moved back to the bund in front of the housing estate. Colin Ainslie stated that all clubs had agreed to the plan and that confirmation of this has been sent to West Mersea Town Council.

There are a number of costs involved with this arrangement:

MIRFC will pay for:

- Removing advertising boards and repositioning them.
- Surveying and marking out new rugby pitches.
- Providing new posts (removable in sections)
- Guide markers in the corners of all moved football and practice pitches.

WMTC (proposed) to pay for:

- Moving southern boundary fence back to the bund (and removing old concrete post bases), the current quote from Maydays is £2,000 but Mr Ainslie to obtain quotes from members.
- Removal of concrete bases for all goal posts no longer used. Mark Dixey estimated this would take three Groundsmen approximately two weeks to achieve.

It was requested that the Groundsmen start cutting the new grass area immediately.

Richard Russell-Grant put in a request from the Cricket Club that they would like to place a 20' container over the ditch between the two fields adjacent to their second square which would be converted as a changing and storage facility. Some poor quality bushes would be lost but a replacement programme would cover the loss. The Cricket Club would pay for this work and they will now come back with a written proposal.

5. TO CONSIDER AND AGREE FINANCING OF PITCH ALLOCATIONS

Finance required from West Mersea Town Council for the new pitches will be approximately £2,000 plus 3 Groundsmen x 2 weeks plus plant hire and materials, if agreed by full Council.

6. TO DISCUSS FUTURE OPTIONS FOR PITCH MARKING

Councillor Bragg produced a brochure for a ride on pitch marking machine. It was agreed that Mark Dixey should make his own enquiries about this machine.

7. TO ADVISE OF ARRANGEMENTS WITH THE TENNIS CLUB CONCERNING THE GRASS COURTS

John Vince reported that the Tennis Club is now fully committed to reviving the lawn tennis courts and work has already started. There has been considerable work on the club house which he stated is in a reasonable condition.

8. TO CONSIDER TENNIS CLUB MEMBERSHIP OF MISA AND THE CONDITION/USE OF THEIR CLUB HOUSE

Tennis Club membership of MISA was discussed and it was agreed that the two committees would get together to discuss membership and other uses/users of the club house in winter.

9. TO REVIEW AND DISCUSS MISA FULL ACCOUNTS AND THEIR IMPLICATIONS

MISA accounts were discussed and it was concluded that bar profits should be better than they are on current turnover. MISA will be increasing all prices by 10%, talking to the manager and having a periodical gauger's report.

10. TO DISCUSS AND AGREE IN PRINCIPAL A NEW FINANCIAL ARRANGEMENT WITH MISA AND THE CLUBS

The proposed new financial arrangement between MISA and West Mersea Town Council was discussed in detail and the resulting agreement reached (although to be ratified by West Mersea Town Council).

- a) MISA will pay for all cleaning and utilities in the Glebe pavilions.
- b) West Mersea Town Council will maintain the buildings.
- c) MISA will have an internally repairing lease for £500 per building ground rent.
- d) West Mersea Town Council will pay for all ground maintenance and pitch marking (ex Rugby pitch for layout).
- e) West Mersea Town Council will not carry out any work on the Tennis Club pavilion for heating.

11. TO DISCUSS KEY FEATURES OF NEW LEASE BETWEEN MISA/CLUBS AND WEST MERSEA TOWN COUNCIL AS LANDLORD

There was a general discussion on a new lease agreement between West Mersea Town Council and MISA to replace the current version produced in 1984/85. It was suggested that the format of the Rugby lease prepared by Ellisons be implemented for a start. West Mersea Town Council will look it over and pass a new proposed version to MISA.

The outstanding payment due from MISA to West Mersea Town Council for utilities will be balanced against the refund obtained by West Mersea Town Council from the utility companies. MISA will receive around 90% of the refund and West Mersea Town Council around 10%. Once the latest accounts have been agreed and cleared, new accounts will be opened between MISA and the utility companies.

12. TO DISCUSS THE TREES IN THE CAR PARK AND AGREE ACTION TO BE TAKEN

The Glebe car park trees were discussed and just the two identified poor quality specimens will be removed.

13. TO RECEIVE UPDATED REPORTS ON TASK TRACKER TOPICS NOT COVERED ABOVE

Only item not covered from the Task Tracker was security of changing rooms. Locks have been fitted and are satisfactory.

14. ANY OTHER BUSINESS

- Bike racks
- Telegraph pole along car park boundary to stop cars going on to the fields.
- It was pointed out by John Vince that a new short fence has been erected alongside the grass courts of which no-one present was aware. He objected to it if it was for advertising boards. Colin Ainslie agreed to discover who put it up and why.

15. DATE AND TIME OF NEXT MEETING

Date to be arranged after MISA and the Tennis Club have met and further quotes obtained for the fence relocation.

There being no further business the meeting closed at 11.57am.