

WEST MERSEA TOWN COUNCIL

MINUTES OF THE SPORTS & RECREATION COMMITTEE MEETING

HELD ON WEDNESDAY 25 OCTOBER 2017 AT 7.00 PM

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| PRESENT | Councillor Peter Clements (Chairman) Councillor Peter Banks Councillor David Bragg Councillor Robert Jenkins Councillor Paula Moore Councillor Carl Powling Councillor Sylvia Wargent Councillor Sophie Weaver Mr C Ainslie, MISA Chairman Mr G Marfleet, MIRFC Mr C Morgan, MIRFC Mr R Russell-Grant, WMCC Mr C Simmons, Oyster FC |
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| IN ATTENDANCE | Petra Palfreyman, Town Clerk |
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1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

Councillor Clements declared he was a Vice President of the Rugby Club but did not have any say in the running of the club. Councillor Wargent declared that several members of her family play for Oyster FC.

3. MINUTES OF THE MEETING HELD ON 22 MAY 2017 AND MATTERS ARISING

The Minutes of the meeting held on 22 May 2017 were agreed and signed by the Chairman as a true record. It was noted the Clerk was not present at this meeting and her name will be removed from the minutes.

See attached notes.

4. TO HOLD A GENERAL DISCUSSION AND CLARIFY ANY POINTS RELATING TO THE NEW LEASE BETWEEN WEST MERSEA TOWN COUNCIL AND MISA

After much discussion on a wide range of issues it was agreed that a separate working group would be set up comprising MISA members and West Mersea Town Council Councillors in order to bring a set of proposals to the full West Mersea Town Council and MISA for formal approval, before being forwarded to solicitors to comment and to draft lease documents.

5. TO DISCUSS AND AGREE ANY AMENDMENTS TO THE MIRFC LEASE

After much discussion on a wide range of issues it was agreed that a separate working group would be set up comprising MISA members and West Mersea Town Council Councillors in order to bring a set of proposals to the full West Mersea Town Council and MISA for formal approval, before being forwarded to solicitors to comment and to draft lease documents.

6. TO CONSIDER MIRFC LEASE AS A TEMPLATE FOR MISA LEASE

After much discussion on a wide range of issues it was agreed that a separate working group would be set up comprising MISA members and West Mersea Town Council Councillors in order to bring a set of proposals to the full West Mersea Town Council and MISA for formal approval, before being forwarded to solicitors to comment and to draft lease documents.

7. TO CONSIDER NEW AND EXISTING PORTACABINS ON GLEBE 1

The Rugby Club would like to put a container on the piece of land between the Tennis Club and the boundary hedge between Glebe 1 & 2. A plan shows that this land is not designated for Tennis Club use/lease. Subject to Council approval, a container could be temporarily placed there until planning permission is obtained for there or elsewhere. The Cricket Club would also like a container between Glebe 1 & Glebe 2.

A map of the preferred locations, what it will be used for, where the door will open, dimensions and how and when it will be put in place will be provided by the clubs.

8. TO DISCUSS AND AGREE A LOCATION AND BUDGET FOR BICYCLE RACKS

Following discussion it was agreed to look in to putting bike racks next to the Horticultural building. The Council will look in to costs.

9. TO DISCUSS RETROSPECTIVE PLANNING PERMISSIONS FOR THE GLEBE, INCLUDING PORTACABINS

Councillor Moore will obtain costs for a Colchester Borough Council Planning Officer to visit the site to look at the buildings already on the site.

10. TO DISCUSS NEW PLANNING APPLICATIONS FOR THE GLEBE, INCLUDING PORTACABINS

Councillor Moore will obtain costs from Colchester Borough Council to apply for planning permission for containers for the Rugby Club and Cricket Club. No agreement was made regarding who would pay for the planning permission.

11. TO DISCUSS AND AGREE THE BUDGET AND FORMAT FOR ENTRANCE SIGNBOARDS

Following discussion it was agreed that one sign representing all clubs would replace the signs already at the entrance to the Glebe, subject to planning restrictions. Mr Morgan will obtain a quote. A map with pitch locations will also be considered.

12. TO DISCUSS AND AGREE ADDITIONAL COSTS OF RUBBISH DISPOSAL ON EVENT DAYS/FUNCTIONS

Following discussion it was agreed that clubs would let West Mersea Town Council know when they have functions that would create extra rubbish requiring a second euro bin. The additional cost to MISA per bin is £15.

13. TO DISCUSS AND AGREE A BUDGET AND MANAGEMENT PLAN FOR THE DISPOSAL OF GRASS CUTTINGS

Following discussion it was agreed that West Mersea Town Council would hire a skip once per year to put the grass collections from the copse behind the cricket compound. Costs would be in accordance with the current rate of skip and dumper hire.

14. TO DISCUSS AND AGREE A POLICY RELATING TO DOGS ON GLEBE

It was agreed to suspend this discussion until further notice and to discuss when the new dog policy for West Mersea Park is considered.

15. TO DISCUSS AND AGREE A BUDGET AND LOCATIONS FOR EXTRA DOG LITTER BINS AND GENERAL LITTER BINS

Following discussion it was agreed that two new bins would be put inside the main gate and on Glebe 2. This will be after 31 March 2018 and from the 2018/19 budget.

16. TO DISCUSS AND AGREE A BUND/FENCE OR POSTS BETWEEN CAR PARK AND GLEBE 1

Following discussion it was agreed that post and rails would be the best option. This will be after 31 March 2018 and from the 2018/19 budget.

17. DATE AND TIME OF NEXT MEETING

Tuesday 12th December 2017 at 7pm

There being no further business the meeting closed at 9.30 pm