



29 March 2019

Dear Sir/Madam,

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the WEST MERSEA TOWN COUNCIL will be held at the COUNCIL OFFICES, WEST MERSEA on THURSDAY 4 APRIL 2019 at 7.00pm and you are hereby summoned to transact the business specified hereunder.

Yours faithfully

Petra Palfreyman

Petra Palfreyman
Town Clerk

AGENDA

Chairman to state/request:

- The fire exit procedure
- The meeting is being recorded
- That members of the public should remain quiet while the council meeting is in progress
- That mobile phones are all switched to silent
- Comments and statements made during the public session will be noted but may not be responded to during the meeting. Where appropriate, a response may be made by telephone, email or letter at a later date. Councillors will only respond if invited to by the chairman.

- 19/071 To receive apologies for absence
- 19/072 To record declarations of interests
- 19/073 Public session (15 minutes, 3 minutes per speaker)
- 19/074 To receive reports from our County and Borough Councillors
- 19/075 To confirm Minutes of the Council Meeting of 21 February 2019 - Matters arising
- 19/076 To confirm Minutes of the Council Meeting of 14 March 2019 - Matters arising
- 19/077 To consider Planning Applications received

(continued overleaf)

- 19/078 To receive notification of Planning Decisions
- 19/079 To review meeting dates and committees
- 19/080 To receive an update on The Lane Flood Barrier Scheme
- 19/081 To receive an update on the West Mersea Library
- 19/082 To adopt the NALC Document Retention Policy
- 19/083 To discuss and agree a publication scheme for West Mersea Town Council
- 19/084 To receive an update on caravan sites
- 19/085 To discuss and agree a West Mersea Town Council travel and expenses policy
- 19/086 To receive reports from committees/working groups:
Assets, Facilities and Environment Committee (next meeting tba)
Bradwell Committee (next meeting tba)
Cemetery Committee (next meeting May 2019)
Communications Committee (next meeting tba)
Personnel Committee (next meeting tba)
Sports & Recreation Committee (next meeting tba)
Transport Committee (next meeting 03.06.19)
Waterside Forum (next meeting May 2019)
- 19/087 Mayor's Notes

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