



25 January 2019

Dear Sir/Madam,

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the WEST MERSEA TOWN COUNCIL will be held at the COUNCIL OFFICES, WEST MERSEA on THURSDAY 31 JANUARY 2019 at 7.00pm and you are hereby summoned to transact the business specified hereunder.

Yours faithfully

Petra Palfreyman

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Town Clerk

A G E N D A

Chairman to state/request:

- The fire exit procedure
- The meeting is being recorded
- That members of the public should remain quiet while the council meeting is in progress
- That mobile phones are all switched to silent

19/024 To receive apologies for absence

19/025 To record declarations of interests

19/026 Public session (15 minutes, 3 minutes per speaker)

19/027 To consider Planning Applications received

19/028 To discuss outline Planning Application for Land at Brierley Paddocks, West Mersea

19/029 To receive notification of Planning Decisions

19/030 To note the current financial position

19/031 To agree an update to 6.4 of Financial Regulations regarding bank account signatories

19/032 To agree emergency arboricultural work required on Holm Oak, West Mersea Park, costing £600

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- 19/033 To agree a revised plan for a path at West Mersea Tennis Club. Work will be paid for and organised by the Tennis Club
- 19/034 To discuss and agree putting up a dividing wall in the kitchen to make an office for the Cemetery Clerk, costing £1580 + VAT
- 19/035 To receive an update about the future of Fairhaven toilets, the refurbishment of Coast Road toilet and to agree a course of action
- 19/036 To discuss and agree fixed wiring testing at the Glebe and PAT testing for West Mersea Town Council appliances
- 19/037 Chairman to MOVE that the press and public be excluded during the transaction of the following items on the grounds that publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
- 19/038 To increase the Administrative Assistants hours to include Monday 8.30am to 11.30am
- 19/039 Mayor's Comments

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