

WEST MERSEA TOWN COUNCIL

MINUTES OF THE SPORTS & RECREATION COMMITTEE MEETING

HELD ON THURSDAY 20 JUNE 2019 AT 7.30 PM

PRESENT	Councillor Sophie Weaver (Chairman) Councillor David Bragg Councillor Robert Jenkins Councillor Carl Powling Councillor Chris Wood Tessa Gibbons (MIFC) Graham Marfleet (MIRFC) David Taylor (Chairman, MISA) Lawrence Weber (Oyster FC)
IN ATTENDANCE	Petra Palfreyman, Town Clerk

19/001 APOLOGIES FOR ABSENCE

Apologies for absence received from Councillor Moore.

19/002 DECLARATIONS OF INTEREST

There were no declarations of interest received.

19/003 MINUTES OF THE MEETING HELD ON 15 OCTOBER 2018 AND MATTERS ARISING

The Minutes of the meeting held on 15 October 2018 were agreed and signed by the Chairman as a true record.
Proposed: Councillor Jenkins, Seconded: Councillor Powling. ALL IN FAVOUR

Matters arising:

- Container/s - need exact location. Clerk waiting for more details with measurements from Jamie. Graham Marfleet to speak to Jamie and Clerk will liaise further.
- Road plainings in car park - continuing to be used to fill holes - should be gone by the time the season starts.
- Parking - question of double yellow lines outside entrance. Councillor Powling confirmed we are in the process of requesting double yellow lines across entrance. Also trying to get hatch markings done. Clubs will continue to operate as last year to encourage people to park sensibly.

19/004 TO NOTE THE CURRENT FINANCIAL POSITION

We get income from Boot Camp, Rugby Club and Tennis Club. Rugby pay £125 each month by standing order. Average £138-140 each month from Bootcamp and one annual payment of £800 from Tennis which is due on 1st July. Expenses covered in item 009.

19/005 TO DISCUSS AND AGREE THE TERMS FOR A NEW MISA/RUGBY CLUB LEASE

There was a lengthy discussion on the desire for MISA to have a lease longer than 7 years. To attract funding the rugby club, and other clubs would have to have a lease length that correlates with the level of funding being applied for e.g. to apply for up to £500,000 of funding, a lease of 25 years would be required.

West Mersea Town Council requested that MISA put together a business proposal to be considered at the next Council meeting on 18th July. MISA agreed to do this and will send the proposal in to the Clerk by 11th July at the latest.

19/006 TO DISCUSS MISA PAVILION BEER CELLAR AIR CONDITIONING UNIT

After discussion it was agreed to cost share a quote of £850 + VAT with the split being MISA £600, West Mersea Town Council £250.

Proposed: Councillor Wood, Seconded: Councillor Jenkins. ALL IN FAVOUR.

19/007 TO DISCUSS AND AGREE THE OPTIONS FOR WHITE LINING FOR SPORTS PITCHES

- (i) Continue current methods of ground staff white lining.
- (ii) Contract a grounds maintenance company.
- (iii) Purchase a new mechanical white line machine.

The various options were discussed. No final decision was made, but it was agreed that a summary of the options would be sent to MISA to consider a contribution towards the cost.

19/008 TO DISCUSS THE REQUIREMENTS FOR A NEW GRASS CUTTER

There was a discussion over the potential need for a new grass cutter. It was agreed to discuss the options with the new groundsman who starts on 22nd July. MISA suggested the new groundsman attends a MISA meeting soon after starting. This was agreed.

19/009 TO RECEIVE AN UPDATE ON RECENT REPAIRS CARRIED OUT IN THE MISA PAVILION

So far this year West Mersea Town Council have spent around £580 on repairs including £460 for roller shutter door, £85 to a plumber and £20+ for plumbing bits which groundsmen were able to do themselves. This was just in April and May.

If you add to this a request for a donation of £600 this makes nearly £1200 costs out of the £1500 payment to us. This leaves just £300 for repairs for the rest of the year. For further perspective, last year we spent £1700 on repairs and maintenance. The £1500 we receive a year equates to each club paying £31.25 a month.

Fire extinguishers - following the annual fire extinguisher servicing on all sites, which included the pavilion, with new CO2 ones being recommended to replace the powder ones, at a cost of £49.95 each, it was agreed that MISA and West Mersea Town Council would share the cost 50/50, and rugby will purchase their own.

19/010 TO REVIEW TASK TRACKER ITEMS

- MISA lease agreement – as covered above.
- New pitch layout – completed.
- Cricket club container – as covered above.
- White line marker – as covered above.
- Car park tree removal – not deemed necessary after inspection.
- Telegraph poles along car park boundary with Glebe 1 – all done.
- Entrance notice boards – Colchester Borough Council happy with design, so application will now go in.
- Map board – remains a low priority.
- Dog bins and dog policy – still need to collect more evidence of dog fouling and misuse of the glebe (dates/times etc). Clubs will continue to gather the evidence and fill in the form detailing it.
- Advertising boards – all agreed/completed.
- Car park surface – will continue to monitor.
- Glebe lights – complete.
- Rugby club lights – no longer happening.
- Tennis club path – complete.
- Dilapidations – MISA must report immediately of any repairs. Wear and tear only,

Any Other Business:

- Whose responsibility are the goalposts? The clubs are responsible. Grant funding available through CIF (Community Initiatives Fund)
- Responsibility of defibrillator? MISA is responsible. It should be placed at or near the entrance.

19/011 DATE AND TIME OF NEXT MEETING

MISA will be represented at next full council meeting on 18th July for consideration of a business plan.

There being no further business the meeting closed at 9.13pm.