



31 May 2019

Dear Sir/Madam,

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the WEST MERSEA TOWN COUNCIL will be held at the COUNCIL OFFICES, WEST MERSEA on THURSDAY 6 JUNE 2019 at 7.00pm and you are hereby summoned to transact the business specified hereunder.

Yours faithfully

Petra Palfreyman

Petra Palfreyman
Town Clerk

AGENDA

Chairman to state/request:

- The fire exit procedure
- The meeting is being recorded
- That members of the public should remain quiet while the council meeting is in progress
- That mobile phones are all switched to silent
- Comments and statements made during the public session will be noted but may not be responded to during the meeting. Where appropriate, a response may be made by telephone, email or letter at a later date

- 19/115 To receive apologies for absence
- 19/116 To record declarations of interests
- 19/117 Public session (15 minutes, 3 minutes per speaker)
- 19/118 To consider Planning Applications received
- 19/119 To receive notification of Planning Decisions
- 19/120 To note the current financial position
- 19/121 To discuss and agree adding an additional signatory for the Barclays bank account
- 19/122 To receive an updated report and consider the Council's position re Devolution Plan and agree the next steps

Cont...

- 19/123 To agree and adopt the following policies/documents:
- Complaints Procedure
 - Customer Service Standard
 - Risk Management Scheme
 - Freedom of Information
 - Health & Safety
- 19/124 To consider making recordings of Council meetings available to the public via the website
- 19/125 To consider changing the date of the Town Meeting from 23 April 2020 to a date outside the Colchester Borough Council Purdah period
- 19/126 To discuss and agree disbanding the Communications Committee in favour of a Public Relations Working Group to deal with Communications and Public Relations
- 19/127 To discuss the future West Mersea Town Council Strategy and related committee and working group structure
- 19/128 To receive an update on the Coast Road Boat Yard refreshment outlet
- 19/129 Mayor's Comments

-End-