

WEST MERSEA TOWN COUNCIL

MINUTES OF THE CEMETERY COMMITTEE MEETING

HELD ON THURSDAY 7 MARCH 2019 AT 10AM

PRESENT	Councillor Paula Moore (Chairman) Councillor Peter Banks Councillor Sophie Weaver
IN ATTENDANCE	Carol Fountain

19/001 APOLOGIES FOR ABSENCE

Apologies for absence received from Councillors Bragg and Wargent, Petra Palfreyman (Town Clerk).

19/002 DECLARATIONS OF INTEREST

There were no declarations of interest received.

19/003 TO APPROVE THE MINUTES OF MEETING HELD ON 22 NOVEMBER 2018, AND MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA

The Minutes of the meeting held on 22 November 2018 were agreed and signed by the Chairman as a true record.

Proposed: Councillor Banks, Seconded: Councillor Weaver. ALL IN FAVOUR

19/004 TO NOTE THE CURRENT FINANCIAL POSITION

Councillor Moore stated that the budgeted expected income is £21,000 for the 11 months to March 2019. A figure of £7,236 was allocated to go to the main Council budget leaving the total expenditure budget of £13,764.

To date the income is £28,725.85, minus £7,236 to the main Council budget, which leaves £13,261.91 surplus after the £8,227.94 expenditure to date on burial costs, Churchyard grass cutting and driveway repairs costs.

The replacement cemetery fence is in the budget for this financial year and is yet to be done. The budgeted figure is £3,544 but part of the allocated money has been spent on fixing the driveway and extra costs incurred.

Four fencing quotes were supplied to the committee. After discussion it was agreed to accept the quote of £5,047 and make a recommendation to agree the quote at the Council meeting on 14 March 2019.

Proposed: Councillor Banks, Seconded: Councillor Moore. ALL IN FAVOUR.

Following discussion it was agreed to ringfence £5,000.

Proposed: Councillor Banks, Seconded: Councillor Weaver. ALL IN FAVOUR.

19/005 TO REVIEW THE CURRENT CEMETERY CHARGES

Following discussion it was agreed to defer to the next meeting.

19/006 TO DISCUSS AND AGREE PLANS TO IMPROVE THE FIRS ROAD CEMETERY DRIVEWAY

Following discussion it was agreed to obtain updated quotes to improve the Firs Road Cemetery driveway with a view to the work being carried out as soon as possible in the new financial year.

Agreed to add the item to the Council meeting agenda to be discussed on 14 March 2019.

Proposed: Councillor Banks, Seconded: Councillor Weaver. ALL IN FAVOUR.

19/007 TO RECEIVE AN UPDATE ON THE TASK TRACKER

Refer to the task tracker.

19/008 DATE AND TIME OF NEXT MEETING

To be arranged.

There being no further business, the meeting closed at 11.07am.