



1 November 2019

Dear Sir/Madam,

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the WEST MERSEA TOWN COUNCIL will be held at the COUNCIL OFFICES, WEST MERSEA on THURSDAY 7 NOVEMBER 2019 at 7.00pm and you are hereby summoned to transact the business specified hereunder.

Yours faithfully

*Petra Palfreyman*

Petra Palfreyman  
Town Clerk

## AGENDA

Chairman to state/request:

- The fire exit procedure
- The meeting is being recorded
- That members of the public should remain quiet while the council meeting is in progress
- That mobile phones are all switched to silent
- Comments and statements made during the public session will be noted but may not be responded to during the meeting. Where appropriate, a response may be made by telephone, email or letter at a later date. Councillors will only respond if invited to by the chairman.

- 19/232 To receive apologies for absence
- 19/233 To record declarations of interests
- 19/234 Public session (15 minutes, 3 minutes per speaker)
- 19/235 To receive reports from our County and Borough Councillors
- 19/236 To confirm Minutes of the Council Meeting of 26 September 2019 - Matters arising
- 19/237 To confirm Minutes of the Council Meeting of 17 October 2019 - Matters arising
- 19/238 To consider Planning Applications received
- 19/239 To receive notification of Planning Decisions

Cont...

- 19/240 To agree and adopt the following policies
- Data Breach Policy
  - Privacy Policy
- 19/241 To discuss and agree holding a joint meeting with Colchester Borough Council and East Mersea Parish Council regarding licensing arrangements of caravan parks
- 19/242 To discuss and agree a date to resume discussion of the strategy document previously circulated
- 19/243 Mayor's Notes

-End-