



20 September 2019

Dear Sir/Madam,

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the WEST MERSEA TOWN COUNCIL will be held at the COUNCIL OFFICES, WEST MERSEA on THURSDAY 26 SEPTEMBER 2019 at 7.00pm and you are hereby summoned to transact the business specified hereunder.

Yours faithfully

*Petra Palfreyman*

Petra Palfreyman  
Town Clerk

## AGENDA

Chairman to state/request:

- The fire exit procedure
- The meeting is being recorded and recordings will be published on the website
- That members of the public should remain quiet while the council meeting is in progress
- That mobile phones are all switched to silent
- Comments and statements made during the public session will be noted but may not be responded to during the meeting. Where appropriate, a response may be made by telephone, email or letter at a later date. Councillors will only respond if invited to by the chairman.

- 19/203 To receive apologies for absence
- 19/204 To record declarations of interests
- 19/205 Public session (15 minutes, 3 minutes per speaker)
- 19/206 To receive reports from our County and Borough Councillors
- 19/207 To confirm Minutes of the Council Meeting of 18 July 2019 - Matters arising
- 19/208 To confirm Minutes of the Council Meeting of 8 August 2019 - Matters arising
- 19/209 To confirm Minutes of the Council Meeting of 5 September 2019 – Matters arising
- 19/210 To consider Planning Applications received

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- 19/211 To receive notification of Planning Decisions
- 19/212 To agree to transfer up to £4000 from the Transport Committee budget to the Clerks budget to put towards the purchase of a new tractor, ride on mower and strimmer vault
- 19/213 To discuss VE Day celebrations for May 2020 and consider if the Council would like to commemorate the event
- 19/214 To confirm Devolution Committee Terms of Reference
- 19/215 To receive an update on the Neighbourhood Plan
- 19/216 To discuss and agree to update the councillors membership of committees
- 19/217 Mayor's Notes

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