



27 July 2020

Dear Sir/Madam,

NOTICE IS HEREBY GIVEN that an EXTRAORDINARY MEETING of the WEST MERSEA TOWN COUNCIL will be held on MONDAY 3 AUGUST 2020 at 7pm, via the Zoom application, and you are hereby summoned to transact the business specified hereunder.

Yours faithfully

Petra Palfreyman

Petra Palfreyman
Town Clerk

This meeting will be held via the Zoom platform – a video/audio app that is free to download. Public participation will be allowed regarding matters arising on the agenda only and at the discretion of the Chairman. If you would like to listen or take part in the meeting, please email info@westmersea.org or telephone 01206 382128 by 4pm on 3 August 2020 for log in details.

A G E N D A

Chairman to state/request:

- The meeting is being recorded
- That members of the public should remain quiet while the council meeting is in progress
- All participants to select mute whilst not speaking
- Comments and statements made during the public session will be noted but may not be responded to during the meeting. Where appropriate, a response may be made by telephone, email or letter at a later date

- 20/168 To receive apologies for absence
- 20/169 To record declarations of interests
- 20/170 Public session (15 minutes, 3 minutes per speaker)
- 20/171 To receive reports from our County and Borough Councillors
- 20/172 To consider Planning Applications received
- 20/173 To discuss issues arising on housing development and to consider action to be taken
- 20/174 To receive an update on the road lining for West Mersea

20/175 To agree what additional IT support is required, and approve the costs, to ensure the Council's computers and email system is fully secure and backed up

20/176 Mayor's Notes

-End-