

**WEST MERSEA TOWN COUNCIL**

**MINUTES OF THE CEMETERY COMMITTEE MEETING**

**HELD ON THURSDAY 6 AUGUST 2020 AT 11AM**

PRESENT                      Councillor Robert Jenkins (Chairman)  
                                     Councillor Julie Baker  
                                     Councillor Dave Bragg  
                                     Councillor Sylvia Wargent  
                                     Councillor Sophie Weaver

IN ATTENDANCE            Petra Palfreyman (Town Clerk)  
                                     Carol Fountain (Cemetery Clerk)

**20/011 APOLOGIES FOR ABSENCE**

Apologies for absence received from Councillor Powling.

**20/012 DECLARATIONS OF INTEREST**

There were no declarations of interest received.

**20/013 TO APPROVE THE MINUTES OF MEETING HELD ON 24 JANUARY 2020, AND MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA**

The Minutes of the meeting held on 24 January 2020 were confirmed and signed by the Chairman as a true record.

Proposed: Councillor Bragg, Seconded: Councillor Wargent. ALL IN FAVOUR.

**20/014 TO NOTE THE CURRENT FINANCIAL POSITION AND AGREE A PROGRAMME FOR ANY OTHER WORKS THIS YEAR INCLUDED IN THE BUDGET**

The Running Budget for the first quarter was noted and is where we would expect it to be at this time. The two major items of expenditure for the year are 1) removal of waste spoil – already completed and 2) replacing the hedge where we are awaiting a quote with a view to having the work undertaken in time for delivery of the hedging trees in November.

**20/015 TO AGREE POSITIONING OF ANY NEW TREES SUPPLIED FREE OF CHARGE FROM THE COLCHESTER BOROUGH COUNCIL NOVEMBER PLANTING**

It was agreed that we would discuss this with our new groundsman when he joins in September.

**20/016 TO DISCUSS CONTACTING THE CDS GROUP TO FIND OUT SERVICES AND PRICES THEY CAN OFFER, IN RESPECT OF PLANNING FOR FELDY VIEW WOODLAND CEMETERY AND FUTURE CEMETERY REQUIREMENTS**

It was agreed that expert advice is much needed as we have been developing Feldy in an ad-hoc way for 20 years and it is time for a pre-determined plan. It was agreed to have an initial discussion at a likely cost of £600 and then budget next year for costs of up to £5000, dependent on the survey.

Town Clerk, Cemetery Clerk and Councillor Jenkins to attend the initial meeting with CDS Group.

Proposed: Councillor Baker, Seconded: Councillor Weaver. ALL IN FAVOUR.

20/017 TO REVIEW THE TASK TRACKER

Task Tracker updated.

20/018 DATE AND TIME OF NEXT MEETING

To be arranged.

There being no further business, the meeting closed at 12.05pm.

Minutes prepared by Councillor Jenkins.