



4 December 2020

Dear Sir/Madam,

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the WEST MERSEA TOWN COUNCIL will be held on THURSDAY 10 DECEMBER 2020 at 7pm, via the Zoom application, and you are hereby summoned to transact the business specified hereunder.

Yours faithfully

Petra Palfreyman

Petra Palfreyman
Town Clerk

This meeting will be held via the Zoom platform – a video/audio app that is free to download. Public participation will be allowed regarding matters arising on the agenda only and at the discretion of the Chairman. If you would like to listen or take part in the meeting, please email info@westmersea.org or telephone 01206 382128 by 4pm on 10 December 2020 for log in details.

AGENDA

Chairman to state/request:

- The meeting is being recorded
- That members of the public should remain quiet while the council meeting is in progress
- All participants to select mute whilst not speaking
- Comments and statements made during the public session will be noted but may not be responded to during the meeting. Where appropriate, a response may be made by telephone, email or letter at a later date

- 20/264 To receive apologies for absence
- 20/265 To record declarations of interests
- 20/266 Public session (15 minutes, 3 minutes per speaker)
- 20/267 To receive reports from our County and Borough Councillors
- 20/268 To consider Planning Applications received
- 20/269 To receive notification of Planning Decisions
- 20/270 To note the current financial position

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- 20/271 To discuss and agree the first draft of the budget for 2021/22
- 20/272 To discuss and agree a £50 donation to the Royal British Legion for the Poppy wreath supplied for November 2020
- 20/273 To confirm the Standing Orders, Financial Regulations and Code of Conduct
- 20/274 To review and consider any amendments needed to West Mersea Town Council documents and policies
- Fixed Asset Register
 - Risk Management Scheme
 - Alterations or Installations at the Glebe Policy
 - Cemetery; Firs Road/Barfield Road Cemetery Rules & Regulations
 - Cemetery; Feldy View Woodland Cemetery Rules & Regulations
 - Cemetery; Management of Memorials Policy
 - Drone Usage Policy
 - Grant Awarding Policy
 - Memorial Bench Policy
 - Training & Development Policy
- 20/275 To discuss and agree potential locations for a mural in West Mersea
- 20/276 To discuss installation and implementation of proposed MIRFC floodlights following Colchester Borough Council planning decision (20 1531)
- 20/277 Mayor's Notes

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