

**WEST MERSEA TOWN COUNCIL**

**MINUTES OF THE CEMETERY COMMITTEE MEETING**

**HELD ON FRIDAY 24 JANUARY 2020 AT 10.30AM**

PRESENT                      Councillor Robert Jenkins (Chairman)  
                                    Councillor Dave Bragg  
                                    Councillor Carl Powling (arrived at 11.25am)  
                                    Councillor Sylvia Wargent

IN ATTENDANCE            Petra Palfreyman (Town Clerk)  
                                    Carol Fountain (Cemetery Clerk)

**20/001 APOLOGIES FOR ABSENCE**

Apologies for absence received from Councillor Weaver.

**20/002 DECLARATIONS OF INTEREST**

There were no declarations of interest received.

**20/003 TO APPROVE THE MINUTES OF MEETING HELD ON 12 SEPTEMBER 2019, AND MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA**

The Minutes of the meeting held on 12 September 2019 were confirmed and signed by the Chairman as a true record. Proposed: Councillor Bragg, Seconded: Councillor Wargent. ALL IN FAVOUR.

**20/004 TO NOTE THE CURRENT FINANCIAL POSITION**

Both income and expenditure are within budget and are expected to remain so for this financial year. All excess budget can be transferred to reserves.

**20/005 TO DISCUSS AND AGREE AN INCREASE IN CEMETERY CHARGES WITH EFFECT FROM 1 APRIL 2020**

Agreed, confirm at full Council meeting.

**20/006 TO NOTE AN INCREASE IN GRAVEDIGGING CHARGES WITH EFFECT FROM 1 FEBRUARY 2020**

Agreed, confirm at full Council meeting.

**20/007 TO DISCUSS AND AGREE OPTIONS TO IMPROVE FIRS ROAD CEMETERY ENTRANCE**

It was agreed to obtain costs for resurfacing the entrance with the possible addition of a soakaway.

**20/008 TO DISCUSS AND AGREE OPTIONS TO IMPROVE FELDY VIEW WOODLAND CEMETERY ENTRANCE**

It was agreed to obtain costs for gravel matting to be laid at the entrance to Feldy View. In addition during a dry spell ruts in field to be levelled with grave spoil.

**20/009 TO REVIEW THE TASK TRACKER**

Refer to Task Tracker.

20/010 DATE AND TIME OF NEXT MEETING

Friday 27 March 2020 at 10.30am

There being no further business, the meeting closed at 11.40am.

Minutes prepared by Councillor Jenkins.