



## **ASSETS, FACILITIES & ENVIRONMENT COMMITTEE**

This meeting will be held via the Zoom platform – a video/audio app that is free to download. Public participation will be allowed regarding matters arising on the agenda only and at the discretion of the Chairman.

If you would like to listen or take part in the meeting, please email [info@westmersea.org](mailto:info@westmersea.org) or telephone 01206 382128 by 9.30am on 11 June 2020 for log in details.

## **A G E N D A**

**Thursday 11 June 2020**

**at 11am**

Chairman to state/request:

- The meeting is being recorded
- That members of the public should remain quiet while the council meeting is in progress
- All participants to select mute whilst not speaking
- Comments and statements made during the public session will be noted but may not be responded to during the meeting. Where appropriate, a response may be made by telephone, email or letter at a later date

20/001 To receive apologies for absence

20/002 To record declarations of interests

20/003 To review the committee Terms of Reference

20/004 To approve the minutes of meeting held on 13 September 2019, and matters arising not covered elsewhere on the agenda

20/005 To receive an update on the Land Registry requests for Seaview car park and Broomhills greensward (PP)

20/006 To receive an update on the Coast Road refurbishment tender and toilets maintenance tender (PP)

20/007 To discuss how to make Feldy View permissive footpath accessible in wet conditions and agree the next steps

20/008 To discuss how to approach repairs to Boardwalk and agree the next steps

20/009 To consider if CCTV is required at Willoughby toilets to deter vandalism

20/010 To receive update on Mersea Walks leaflet (CP)

20/011 To note that allotment lease renewal is due in 5 years

20/012 To discuss how to proceed with the display board in West Mersea Park and Sensory Gardens and agree the next steps (SWa)

Cont...

- 20/013 To decide how to meet our commitments in respect of tree planting
- (a) Report on discussions with Nick Day, Woodland and Open Spaces Project Officer, Colchester Borough Council
  - (b) Replacement trees
  - (c) The 420 trees ordered for November from the Woodland Trust for Firs Road Cemetery
- 20/014 To approve a replacement slide for Wellhouse play area at a cost of up to £1500 + VAT
- 20/015 To decide if we need a Disaster Recovery Plan especially in respect of IT security and backup
- 20/016 To discuss how to proceed in respect of repairs to roof of Council Office and agree the next steps
- 20/017 To review security at Rushmere Depot – 3 possible options
- (a) DNA marking
  - (b) Spyraldna – multi layer security system [www.spyraldna.com](http://www.spyraldna.com)
  - (c) Check costs and viability of both systems and agree to budget for next year
- 20/018 To review the Task Tracker
- 20/019 Date and time of next meeting

-End-