



29 May 2020

Dear Sir/Madam,

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the WEST MERSEA TOWN COUNCIL will be held on THURSDAY 4 JUNE 2020 at 11am, via the Zoom application, and you are hereby summoned to transact the business specified hereunder.

Yours faithfully

Petra Palfreyman

Petra Palfreyman
Town Clerk

This meeting will be held via the Zoom platform – a video/audio app that is free to download. Public participation will be allowed regarding matters arising on the agenda only and at the discretion of the Chairman.

If you would like to listen or take part in the meeting, please email info@westmersea.org or telephone 01206 382128 by 9.30am on 4 June 2020 for log in details.

AGENDA

Chairman to state/request:

- The meeting is being recorded
- That members of the public should remain quiet while the council meeting is in progress
- All participants to select mute whilst not speaking
- Comments and statements made during the public session will be noted but may not be responded to during the meeting. Where appropriate, a response may be made by telephone, email or letter at a later date

20/111 To receive apologies for absence

20/112 To record declarations of interests

20/113 Public session (15 minutes, 3 minutes per speaker)

20/114 To consider Planning Applications received

20/115 To receive notification of Planning Decisions

20/116 To confirm Minutes of the Extraordinary Council Meeting of 22 April 2020 - Matters arising

20/117 To confirm Minutes of the Extraordinary Council Meeting of 23 April 2020 - Matters arising

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- 20/118 To confirm Minutes of the Extraordinary Council Meeting of 6 May 2020 – Matters arising
- 20/119 To note the current financial position
- 20/120 To discuss and agree a Reserves Policy for West Mersea Town Council
- 20/121 To consider the proposals from Colchester Borough Council for a 7 years lease at nil cost and a 'letter of comfort' for 10 Melrose Road
- 20/122 To receive a helpline and funding update
- 20/123 To discuss a further phased opening of the public toilets and to agree any expenditure/budget implications of making them safer in today's Covid-19 crisis.
- 20/124 To review or confirm the committee Terms of Reference
- 20/125 To agree Committee membership and appoint Committee Chairmen:
Assets, Facilities and Environment Committee
Bradwell Committee
Cemetery Committee
Devolution Committee
Personnel Committee
Sports & Recreation Committee
Transport Committee (joint with CBC)
Waterside Forum (joint with CBC)
- 20/126 To agree working group membership and Chairmen:
CALC
ENORI
Finance
Loft reorganisation
Public relations
The Lane barrier
VE day
- 20/127 To discuss Outbreak Control Plans and Test and Trace details received from Colchester Borough Council
- 20/128 Mayor's Notes
- 20/129 Mayor to MOVE that the press and public be excluded during the transaction of the following items on the grounds that publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted
- 20/130 To discuss and confirm the Personnel Committee recommendations for staff salary increases

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