



## **PERSONNEL COMMITTEE**

### **A G E N D A**

**Thursday 22 October 2020**

**at 9am**

This meeting will be held via the Zoom platform – a video/audio app that is free to download. Public participation will be allowed regarding matters arising on the agenda only and at the discretion of the Chairman.

If you would like to listen or take part in the meeting, please email [info@westmersea.org](mailto:info@westmersea.org) or telephone 01206 382128 by 12pm on Wednesday 21 October 2020 for log in details.

### **A G E N D A**

Chairman to state/request:

- The meeting is being recorded
- That members of the public should remain quiet while the council meeting is in progress
- All participants to select mute whilst not speaking
- Comments and statements made during the public session will be noted but may not be responded to during the meeting. Where appropriate, a response may be made by telephone, email or letter at a later date

20/012 To receive apologies for absence

20/013 To receive declarations of interest

20/014 To approve the minutes of meeting held on 21 May 2020, and matters arising not covered elsewhere on the agenda

20/015 To review the Terms of Reference

20/016 Chairman to MOVE that the press and public be excluded during the transaction of the following items on the grounds that publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

20/017 To discuss additional staffing requirements

20/018 To consider staff annual pay increases

- End -