



23 October 2020

Dear Sir/Madam,

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the WEST MERSEA TOWN COUNCIL will be held on THURSDAY 29 OCTOBER 2020 at 7pm, via the Zoom application, and you are hereby summoned to transact the business specified hereunder.

Yours faithfully

Petra Palfreyman

Petra Palfreyman
Town Clerk

This meeting will be held via the Zoom platform – a video/audio app that is free to download. Public participation will be allowed regarding matters arising on the agenda only and at the discretion of the Chairman.

If you would like to listen or take part in the meeting, please email info@westmersea.org or telephone 01206 382128 by 4pm on 29 October 2020 for log in details.

A G E N D A

Chairman to state/request:

- The meeting is being recorded
- That members of the public should remain quiet while the council meeting is in progress
- All participants to select mute whilst not speaking
- Comments and statements made during the public session will be noted but may not be responded to during the meeting. Where appropriate, a response may be made by telephone, email or letter at a later date

- 20/232 To receive apologies for absence
- 20/233 To record declarations of interests
- 20/234 Public session (15 minutes, 3 minutes per speaker)
- 20/235 To consider Planning Applications received
- 20/236 To receive notification of Planning Decisions
- 20/237 To note the current financial position
- 20/238 To discuss and agree an increase of the annual rent received for the allotments

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- 20/239 To confirm the supply and installation of new flooring as part of the Coast Road toilets refurbishment at a cost of £2475
- 20/240 To discuss and agree a request to use the library car park for a Christmas market
- 20/241 To discuss and agree the repair of Christmas lights at a cost of up to £385 and the erection of the Christmas lights on the MICA building, Lime tree on Church Green and outside library
- 20/242 To discuss and agree an increase in the gate licence fees payable for double gates in Willoughby car park
- 20/243 To discuss and agree amendments to the Personnel Committee Terms of Reference
- 20/244 Mayor's Notes
- 20/245 Mayor to MOVE that the press and public be excluded during the transaction of the following items on the grounds that publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted
- 20/246 To discuss and agree quotes to repair the office roof

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