



26 March 2021

Dear Sir/Madam,

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the WEST MERSEA TOWN COUNCIL will be held on THURSDAY 1 APRIL 2021 at 7pm, via the Zoom application, and you are hereby summoned to transact the business specified hereunder.

Yours faithfully

Petra Palfreyman

Petra Palfreyman
Town Clerk

This meeting will be held via the Zoom platform.

To join this meeting as a member of the public, please select the link below and enter the Meeting ID when prompted:

<https://us02web.zoom.us/j/9871445358>

Meeting ID: 987 144 5358

AGENDA

Chairman to state/request:

- The meeting is being recorded
- That members of the public should remain quiet while the council meeting is in progress
- All participants to select mute whilst not speaking
- Comments and statements made during the public session will be noted but may not be responded to during the meeting. Where appropriate, a response may be made by telephone, email or letter at a later date

- 21/059 To receive apologies for absence
- 21/060 To record declarations of interests
- 21/061 Public session (15 minutes, 3 minutes per speaker)
- 21/062 To receive reports from our County and Borough Councillors
- 21/063 To consider Planning Applications received
- 21/064 To receive notification of Planning Decisions
- 21/065 To confirm Minutes of the Council Meeting of 18 February 2021 - Matters arising

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- 21/066 To confirm Minutes of the Council Meeting of 11 March 2021 - Matters arising
- 21/067 To discuss and confirm the renewal of the Skippers contract for grass cutting costing £19,000 (budget figure)
- 21/068 To receive an update on the appointment of a Litter Picker
- 21/069 To receive an update on the appointment of a Town Clerk
- 21/070 To discuss the purchase of a white lining machine and approve costs of £624 + VAT and paint costing £596 + VAT
- 21/071 To consider the Council funding Police overtime for additional high visibility patrols in West Mersea to engage and enforce any ASB, Crime, speeding and if agreed, the funds to be allocated
- 21/072 To review and consider any amendments needed to West Mersea Town Council documents and policies
- Documents & Records Policy
 - Publication Scheme
 - Reserves Policy
- 21/073 To consider the donation of a defibrillator and if agreed a location and any costs
- 21/074 Mayor's Notes

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