



PERSONNEL COMMITTEE

Meeting to be held on Tuesday 17 August 2021 at 9.30am in the Council Chambers

6 August 2021

Committee Members are summoned to attend the above meeting to deal with the following business.

VEAllen

Vanessa Allen, Town Clerk

Members of the public and press are warmly welcomed to attend, however due to Covid regulations there are restrictions on the numbers able to attend. If any member of the public would like to attend the meeting please advise the Town Clerk in ADVANCE by telephone on 01206 382128 or email town.clerk@westmersea.org no later than 4pm on the day prior to the meeting to reserve your seat at the meeting, numbers allowing. Seats will be allocated on a first come first served basis. Written representations will be accepted and put before the Council for those unable to attend. Please wear a mask when moving around. Hand sanitiser will be available.

AGENDA

Chairman to state/request:

- The fire exit procedure
- That members of the public should remain quiet while the council meeting is in progress
- That mobile phones are all switched to silent

21/036 To receive apologies for absence

21/037 To receive declarations of interest

21/038 Chairperson to MOVE that the press and public be excluded during the transaction of the following items on the grounds that publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

21/039 To approve the minutes of meeting held on 7 June 2021, and matters arising not covered elsewhere on the agenda

21/040 To agree payment of additional working hours for the Litter Picker from week commencing 26 April to assist Grounds Staff by clearing West Mersea Park to enable the grass to be cut

21/041 To review the Litter Pickers short term contract which is coming to an end 30 September and consider next steps

21/042 To receive feedback on the recruitment of Grounds Staff employee

21/043 To consider appointment of an additional Grounds Person to support the team

21/044 To review the Town Clerk's three month probation

21/045 Items to be added to the next agenda

- End -