



PERSONNEL COMMITTEE

A G E N D A

Wednesday 13 January 2021

at 10.00am

This meeting will be held via the Zoom platform – a video/audio app that is free to download. Public participation will be allowed regarding matters arising on the agenda only and at the discretion of the Chairman.

If you would like to listen or take part in the meeting, please email info@westmersea.org or telephone 01206 382128 by 9am on Wednesday 13 January 2021 for log in details.

A G E N D A

Chairman to state/request:

- The meeting is being recorded
- That members of the public should remain quiet while the council meeting is in progress
- All participants to select mute whilst not speaking
- Comments and statements made during the public session will be noted but may not be responded to during the meeting. Where appropriate, a response may be made by telephone, email or letter at a later date

21/008 To receive apologies for absence

21/009 To receive declarations of interest

21/010 To approve the minutes of meeting held on 4 January 2021, and matters arising not covered elsewhere on the agenda

21/011 Chairman to MOVE that the press and public be excluded during the transaction of the following items on the grounds that publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

21/012 To receive an update on timescales for John Furze

21/013 To discuss timing and wording of the advertisement to appoint a new Town Clerk

21/014 To discuss sick pay and holiday entitlement for current West Mersea Town Council staff

21/015 To discuss sick pay and holiday entitlement for the new Town Clerk

- End -