



## **ASSETS, FACILITIES & ENVIRONMENT COMMITTEE**

This meeting will be held via the Zoom platform – a video/audio app that is free to download. Public participation will be allowed regarding matters arising on the agenda only and at the discretion of the Chairman.

If you would like to listen or take part in the meeting, please email [info@westmersea.org](mailto:info@westmersea.org) or telephone 01206 382128 by 4pm on Tuesday 26 January 2021 for log in details.

### **A G E N D A**

**Wednesday 27 January 2021**

**at 9.30am**

Chairman to state/request:

- The meeting is being recorded
- That members of the public should remain quiet while the council meeting is in progress
- All participants to select mute whilst not speaking
- Comments and statements made during the public session will be noted but may not be responded to during the meeting. Where appropriate, a response may be made by telephone, email or letter at a later date

21/001 To receive apologies for absence

21/002 To record declarations of interests

21/003 To approve the minutes of meeting held on 23 July 2020, and matters arising not covered elsewhere on the agenda

21/004 To review the Task Tracker

21/005 To review the situation with Coast Road toilets main drains and to determine a course of action

21/006 To receive an update on Melrose Road office lease, roof repair, roof insulation and EPC certificate

21/007 To discuss and determine if we need to spend additional money on upgrade to footpath behind tennis pavilion  
- quote from Island Arb & Groundworks Ltd  
Councillor Wood to advise on response from Tennis Club re downpipes

21/008 To agree if we should refurbish the old seat from around the tree in the Sensory Gardens and re-locate in West Mersea Park. Also to purchase a semi-mature tree to replace the Silver Birch recently felled in West Mersea Park

21/009 To discuss if the Council should invest time and money in establishing Village Green status for the various pieces of green space owned by Colchester Borough Council. For example land opposite 49 and 51 Seaview Avenue and green space top of Oakwood Avenue (South)

21/010 To discuss timescales, specification and cost of making good (passable) Feldy View permissive footpath

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21/011 To discuss Boardwalk repairs and possible S106 funding

21/012 Chairman to MOVE that the press and public be excluded during the transaction of the following items on the grounds that publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

21/013 To discuss and agree recruitment of a litter picker for West Mersea plus associated matters, to include:

- (a) Recruitment process, salary and hours
- (b) Should we investigate training to give Litter Picker the authority to issue Fixed Penalty Notices?
- (c) Supply uniform and tools of the trade
- (d) Order Eurobin for rubbish collected and discuss site

21/014 To review quotes for refit of Fairhaven toilets and to appoint a contractor

21/015 Date and time of next meeting

-End-