



PERSONNEL COMMITTEE

A G E N D A

Monday 4 January 2021

at 10.00am

This meeting will be held via the Zoom platform – a video/audio app that is free to download. Public participation will be allowed regarding matters arising on the agenda only and at the discretion of the Chairman.

If you would like to listen or take part in the meeting, please email info@westmersea.org or telephone 01206 382128 by 9am on Monday 4 January 2021 for log in details.

A G E N D A

Chairman to state/request:

- The meeting is being recorded
- That members of the public should remain quiet while the council meeting is in progress
- All participants to select mute whilst not speaking
- Comments and statements made during the public session will be noted but may not be responded to during the meeting. Where appropriate, a response may be made by telephone, email or letter at a later date

21/001 To receive apologies for absence

21/002 To receive declarations of interest

21/003 To approve the minutes of meeting held on 5 November 2020, and matters arising not covered elsewhere on the agenda

21/004 Chairman to MOVE that the press and public be excluded during the transaction of the following items on the grounds that publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

21/005 To discuss the quotes and options for a staffing review

21/006 To discuss and agree an advertisement to appoint a new Town Clerk

21/007 To discuss sick absence pay for West Mersea Town Council employees

- End -