



6 July 2021

Dear Sir/Madam,

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the WEST MERSEA TOWN COUNCIL will be held on **MONDAY 12 JULY at 7.00pm**, at the **MICA (small hall), 38A High Street, West Mersea, CO5 8QA**, and you are hereby summoned to transact the business specified hereunder.

Yours faithfully

Vanessa Allen

Vanessa Allen
Town Clerk

MICA (small hall), Council Meeting

Members of the public and press are warmly welcomed to attend, however due to Covid regulations there are restrictions on the numbers able to attend.

If any member of the public would like to attend the meeting please advise the Town Clerk by telephone on 01206 382128 or email town.clerk@westmersea.org no later than 1pm on the day of the meeting to reserve your seat at the meeting, numbers allowing. Seats will be allocated on a first come first served basis.

Written representations will be accepted and put before the Council for those unable to attend.

Please wear a mask. Hand sanitiser will be available.

AGENDA

Chairman to state/request:

- The fire exit procedure
- The meeting is being recorded
- That members of the public should remain quiet while the council meeting is in progress
- That mobile phones are all switched to silent
- Comments and statements made during the public session will be noted but may not be responded to during the meeting. Where appropriate, a response may be made by telephone, email or letter at a later date

21/134 To receive apologies for absence

21/135 To record declarations of interests

21/136 Public session (15 minutes, 3 minutes per speaker)

21/137 To receive reports from our County and Borough Councillors

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- 21/138 To confirm Minutes of the Annual Council Meeting of 4 May 2021 - Matters arising
- 21/139 To confirm Minutes of the Council Meeting of 21 June 2021 – Matters arising
- 21/140 To consider Planning Applications received
- 21/141 To receive notification of Planning Decisions
- 21/142 To review the annual RoSPA park inspection report and to consider actions arising from the risks identified
- 21/143 To consider a Working Group for the Queen’s Platinum Jubilee Celebration
- 21/144 To approve the regular payments made by Direct Debit, Standing Order or by Credit card for the current financial year; April 2021 to March 2022, as per Finance report
- 21/145 To agree membership subscription to CALC at a cost of £35
- 21/146 To approve the supply and fit of jumbo toilet roll holders at Willoughby toilets at a cost of £460
- 21/147 To discuss and agree restructure of committees and membership and appoint Committee Chairmen
- 21/148 To discuss and agree restructure of working groups and membership and appoint Working Group Chairmen
- 21/149 To receive an update from the Strategy Working Group
- 21/150 Section 50 licences:
License Agreement 01 (Ref. S50-1619) - Flood Barrier
License Agreement 02 (Ref. S50-1680) - Sump Pits
License Agreement 03 (Ref. TBC) - Flood Barrier Storage Container
- 21/151 To receive a report from CALC meeting held on 20 June 2021
- 21/152 To consider renewal of membership of Rural Community Council of Essex 2021/22 at a cost of £115.50
- 21/153 To discuss and agree a Co-option Policy for West Mersea Town Council
- 21/154 To receive an update on the Changing Places project and agree next steps
- 21/155 Mayor’s Notes

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