



15 June 2021

Dear Councillor,

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the WEST MERSEA TOWN COUNCIL will be held on **MONDAY 21 JUNE 2021 at 7.00pm**, at the **MICA (small hall), 38A High Street, West Mersea, CO5 8QA**, and you are hereby summoned to transact the business specified hereunder.

Yours faithfully

Vanessa Allen

Vanessa Allen
Town Clerk

MICA (small hall), Council Meeting

Members of the public and press are warmly welcomed to attend, however due to Covid regulations there are restrictions on the numbers able to attend.

If any member of the public would like to attend the meeting please advise the Town Clerk by telephone on 01206 382128 or email town.clerk@westmersea.org no later than 1pm on the day of the meeting to reserve your seat at the meeting, numbers allowing. Seats will be allocated on a first come first served basis.

Written representations will be accepted and put before the Council for those unable to attend.

Please wear a mask. Hand sanitiser will be available.

A G E N D A

Chairman to state/request:

- The fire exit procedure
- The meeting is being recorded
- That members of the public should remain quiet while the council meeting is in progress
- That mobile phones are all switched to silent
- Comments and statements made during the public session will be noted but may not be responded to during the meeting. Where appropriate, a response may be made by telephone, email or letter at a later date

- 21/106 To receive apologies for absence
- 21/107 To record declarations of interests
- 21/108 Public session (15 minutes, 3 minutes per speaker)
- 21/109 To receive reports from our County and Borough Councillors
- 21/110 To consider Planning Applications received

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- 21/111 To receive notification of Planning Decisions
- 21/112 To note the current financial position
- 21/113 To consider the findings of the review of the Annual Governance Statement
- 21/114 To approve the Annual Governance Statement
- 21/115 To consider, approve and sign the Accounting Statements
- 21/116 To review the Internal Auditor report to year end 31 March 2021
- 21/117 To approve payment of internal auditors' invoice at a cost of £400
- 21/118 To agree renewal of select for Local Councils Insurance policy for period 1 July 2021 until 30 June 2022 with Zurich Municipal at a premium of £5052.92. This is part of a long-term agreement that is active until 1 July 2023 that was agreed at the Council Meeting of 6 July 2020, minute reference 20/148
- 21/119 To discuss and agree updating the office computer system to a Microsoft Sharepoint Cloud based set up with restricted access costing £400
- 21/120 To retrospectively approve the security CCTV cameras at Victoria Esplanade car park costing £462
- 21/121 To review possible upgrades to the website and agree a spend of up to £1500, as per the budget
- 21/122 To receive feedback from Devolution Committee and to discuss whether to continue with the Essex County Council Highways Devolution Grant
- 21/123 To discuss and agree restructure of committees and membership and appoint Committee Chairpersons
- 21/124 To discuss and agree restructure of working groups and membership and appoint Working Group Chairpersons
- 21/125 To endorse the Section 50 licence agreement with regard to the Flood Barrier
- 21/126 To receive an update on the potential of moving forward with the accessible Changing Places facility and to discuss next steps
- 21/127 To receive an update from West Mersea Neighbourhood Plan
- 21/128 To receive an update from the Red Line Working Group
- 21/129 To receive an update from the Strategy Working Group
- 21/130 Mayor's Notes
- 21/131 Chairman to MOVE that the press and public be excluded during the transaction of the following items on the grounds that publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted
- 21/132 To discuss and agree purchasing a replacement A1 noticeboard for the library wall
- 21/133 To consider quotes for 3 cuts to strim alexanders in West Mersea Park and the Glebe

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