

**West Mersea Town Council**  
**Transaction List by Date**

Jun-21

|  | Date       | Transaction Type      | Name                               | Memo/Description                 | Split                            | Amount   |
|--|------------|-----------------------|------------------------------------|----------------------------------|----------------------------------|----------|
|  | 01/06/2021 | Expense               | Page Computers                     | Microsoft and email subscription | Computer running costs           | 284.40   |
|  | 01/06/2021 | Expense               | Col BC Rates 66163716              | Rates Rushmere                   | Rates - Rushmere                 | 245.00   |
|  | 01/06/2021 | Expense               | Col BC Rates 66163618              | Rates Willoughby Carpark         | Rates Willoughby Car Park        | 624.00   |
|  | 01/06/2021 | Expense               | Col BC Rates 6616351X              | Rates Seaview Carpark            | Rates Seaview Car Park           | 374.00   |
|  | 01/06/2021 | Expense               | Col BC Rates 65014910              | Rates Melrose Rd                 | Rates Melrose Road               | 439.00   |
|  | 01/06/2021 | Expense               | Col BC Rates 66232188              | Rates Cemetery                   | -Split-                          | 50.00    |
|  | 07/06/2021 | Expense               | Barclays                           | Bank charges                     | Bank charges                     | 51.31    |
|  | 09/06/2021 | Bill Payment (Cheque) | Royal British Legion Poppy Appeal  |                                  | Creditors                        | 50.00    |
|  | 11/06/2021 | Expense               | PAYE                               | PAYE                             | PAYE control                     | 2,386.92 |
|  | 11/06/2021 | Expense               | Essex Pension Fund                 | Essex Pension Fund               | Pension control account          | 2,479.47 |
|  | 11/06/2021 | Expense               | C Fountain                         | Mileage costs                    | Mileage costs                    | 4.50     |
|  | 11/06/2021 | Expense               | Richard Pearson & Partners         | Rushmere rent                    | Rushmere Rent                    | 1,725.00 |
|  | 11/06/2021 | Expense               | P Tuckwell Ltd                     | Filter                           | Misc Purchases                   | 37.30    |
|  | 11/06/2021 | Expense               | Adler Business Systems Ltd         | Envelopes                        | Printing, postage and stationery | 11.22    |
|  | 11/06/2021 | Expense               | Coastal Cleaning                   | Cleaning Office                  | Cleaning costs                   | 96.00    |
|  | 14/06/2021 | Expense               | Everflow                           | Water Rates                      | -Split-                          | 295.32   |
|  | 15/06/2021 | Expense               | TaxAssist Accountants              | Accountancy                      | Accountancy                      | 72.00    |
|  | 15/06/2021 | Expense               | TaxAssist Accountants              | Annual Accounts Fee              | Accountancy                      | 630.00   |
|  | 18/06/2021 | Expense               | V Henry                            | mileage costs                    | Mileage costs                    | 18.00    |
|  | 18/06/2021 | Expense               | Mersea Mowers & Garden Maintenance | Grass cutting Cemetery           | Churchyard Grass Mowing          | 360.00   |
|  | 18/06/2021 | Expense               | Skippers                           | Grass cutting                    | Grass cutting                    | 1,830.00 |
|  | 18/06/2021 | Expense               | Island Arb & Groundworks Ltd       | Clear fallen tree                | Contingency                      | 100.00   |
|  | 18/06/2021 | Expense               | Mersea Drains                      | Clear blocked drain              | Contingency                      | 200.00   |
|  | 18/06/2021 | Expense               | Adler Business Systems Ltd         | Stationery                       | Printing, postage and stationery | 38.53    |
|  | 18/06/2021 | Expense               | Island Arb & Groundworks Ltd       | Concrete bases for talking bins  | Waste Recycling Bins             | 200.00   |
|  | 21/06/2021 | Expense               | Opus Energy                        | electricity Coast Rd             | Electricity Coast Road           | 60.12    |
|  | 21/06/2021 | Expense               | Opus Energy                        | Electricity Library toilets      | Electricity Library              | 34.05    |
|  | 21/06/2021 | Expense               | Opus Energy                        | Electricity Willoughby Toilets   | Electricity Willoughby           | 17.03    |
|  | 21/06/2021 | Expense               | Opus Energy                        | Electricity Fairhaven Toilets    | Electricity Fairhaven            | 12.97    |
|  | 21/06/2021 | Bill                  | Panther Security                   | Annual alarm maintenance         | Maintenance - Rushmere           | 103.43   |
|  | 23/06/2021 | Expense               | Fidelity Communications            | Telephones                       | Telephone and internet           | 166.52   |

|  |            |         |                              |   |  |           |
|--|------------|---------|------------------------------|---|--|-----------|
|  | 24/06/2021 | Expense | Employment Law               | Employment Law sub                              | Subscriptions                            | 126.00    |
|  | 25/06/2021 | Expense | Jan Stobart                  | Internal audit                                  | Audit Internal                           | 400.00    |
|  | 25/06/2021 | Expense | Zurich Muncipal              | Insurance                                       | Insurance including office               | 5,052.92  |
|  | 25/06/2021 | Expense | Kompan Ltd                   | Equipment park                                  | Equipment parts & Maintenance Play Areas | 50.40     |
|  | 25/06/2021 | Expense | Panther Security             | Closed circuit TV Carpark                       | Contingency                              | 554.40    |
|  | 25/06/2021 | Expense | Panther Security             | Office alarm charge and Sim charge for Rushmere | -Split-                                  | 175.43    |
|  | 25/06/2021 | Expense | Michael J Page Computers Ltd | Computer running costs                          | Computer running costs                   | 42.00     |
|  | 25/06/2021 | Bill    | Style Design UK Limited      | Misc expenses                                   | Misc Expenses                            | 14.50     |
|  | 28/06/2021 | Expense | Wex Services Europe          | Fuel  | Fuel & Oil                               | 43.58     |
|  | 30/06/2021 | Expense | V Allen                      | Wages   | Wages control account                    |           |
|  | 30/06/2021 | Expense | C Fountain                   | Wages   | Wages control account                    |           |
|  | 30/06/2021 | Expense | W Boswick                    | Wages   | Wages control account                    |           |
|  | 30/06/2021 | Expense | H Powling                    | Wages   | Wages control account                    |           |
|  | 30/06/2021 | Expense | V Henry                      | Wages   | Wages control account                    |           |
|  | 30/06/2021 | Expense | P Whitting                   | Wages   | Wages control account                    |           |
|  |            |         |                              |   | Total                                    | 7,014.28  |
|  | 30/06/2021 | Bill    | SHAREPRINT SOLUTIONS LIMITED | Photocopier service charge                      | Photocopies lease costs                  | 119.80    |
|  |            |         |                              |   |  | 26,589.40 |
|  |            |         |                              | There is no unrecoverable VAT this month        |  |           |