

WEST MERSEA TOWN COUNCIL

MINUTES OF THE EXTRA ORDINARY COUNCIL MEETING

HELD ON MONDAY 1 NOVEMBER 2021

PRESENT: Councillors: Carl Powling (Mayor)
John Akker
Julie Baker
Samuel Jarvis
Robert Jenkins
Sophie Weaver
Chris Wood

IN ATTENDANCE: Town Clerk: Vanessa Allen

21/245 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Wargent and Bragg due to illness.
A vote to accept apologies was not taken

21/246 TO RECORD DECLARATIONS OF INTEREST

There were no declarations of interest received.

21/247 PUBLIC PARTICIPATION

There were no members of the public in attendance.

21/248 EXCLUSION OF PRESS AND PUBLIC

To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

A vote was not taken as there were not any members of the public present.

21/249 CHANGING PLACES TOILET FACILITY

Councillor Weaver updated the Council on the progress of the project. The ECC Short breaks Grant agreement is still awaited, however they have confirmed that they are able to release £55,000 of funding towards the project dependant on the project completion by 31st March 2022.

RISE contract will not be signed until ECC grant agreement and conditions are received.

- I. To review Contractors contract and to consider and agree terms and conditions.

There was discussion on contractors payment terms, this will be negotiated to ensure that a larger percentage is held on completion.

- II. To discuss and agree whether to appoint Solicitors to review Contractors contract.

Clerk to send a copy of the contract to ECC lawyer for review.

- III. To agree to Councillor Weaver Project Managing.

It was RESOLVED that Councillor Weaver be appointed as Project Manager

- IV. To consider and agree delegated powers of authority to Councillor Weaver to spend up to an agreed amount in conjunction with the Mayor.

It was RESOLVED that up to £10,000 contingency spend was authorised for the Project Manager in conjunction with the Mayor and for any spend over the £95,000 budget be referred to the Council.

- V. To consider and agree external colours.

It was RESOLVED that external colour choices be delegated to Councillor Weaver

- VI. To consider and agree internal designs.

It was RESOLVED that external colour choices be delegated to Councillor Weaver

- VII. To consider and agree Victoria Esplanade lease.

Item to be deferred until a copy of the lease is received.

- VIII. Update and agree next steps on consultation.

Consultation to be published in local press, website and e-newsletter. Written draft had been circulated. Councillor Weaver to amend draft to reflect that grant applications have been made and to qualify 'typical design' in the document.

- IX. Update on Certificate of Lawfulness application progress.

Application will cost £117 and draft is ready to be submitted.

- X. To review and agree proposed Victoria Esplanade lease.

Duplication of VII above

There being no other business, the public meeting closed at 3.20pm