



COUNCIL MEETING

**Meeting to be held on Thursday 25th November 2021 at 7pm in the Council Chambers,
10 Melrose Road, West Mersea CO5 8JD**

18th November 2021

Councillors are summoned to attend the above meeting to deal with the following business.

VEAllen

Vanessa Allen
Town Clerk

Members of the public and press are warmly welcomed to attend, however due to the higher risk of catching and passing on Covid 19 in crowded and enclosed spaces we have placed restrictions on the numbers able to attend. If any member of the public would like to attend the meeting please advise the Town Clerk in **ADVANCE** by telephone on 01206 382128 or email town.clerk@westmersea.org no later than 4pm on the day prior to the meeting to reserve your seat at the meeting, numbers allowing. Seats will be allocated on a first come first served basis. Written representations will be accepted and put before the Council for those unable to attend. The Government expects and recommends that people wear face coverings in enclosed crowded areas and we also request that you wear a mask when attending Council meetings. Hand sanitiser will be available.

AGENDA

- 21/269 **APOLOGIES FOR ABSENCE**
To receive apologies for absence
- 21/270 **DECLARATIONS OF INTEREST**
To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting
- 21/271 **PUBLIC PARTICIPATION**
A period of up to 15 minutes for members of the public to ask questions or submit comments
- 21/272 **COUNTY AND BOROUGH COUNCILLORS REPORTS**
To receive reports from our County and Borough Councillors
- 21/273 **CONFIRMATION OF PREVIOUS MINUTES**
I. To confirm Minutes of the Extraordinary Council Meeting on 1st November 2021
II. To confirm Minutes of the Council Meeting of 4th November 2021
- 21/274 **PLANNING APPLICATIONS**
To consider Planning Applications received

- 21/275 **PLANNING DECISIONS**
To receive notification of Planning Decisions
- 21/276 **APPROVAL OF PAYMENTS**
To approve payments made between 28th October and 17th November 2021, report circulated
- 21/277 **POLICY REVIEWS**
To review policies
- I. Data Breach
 - II. Lone Working
 - III. Privacy
 - IV. Public Relations
- 21/278 **CHAMBERS SOUND**
To consider options for improvement of sound in Chambers
- 21/279 **LOCAL PLAN**
To receive a report on the local plan and consider action
- 21/280 **ESSEX PLAYING FIELDS ASSOCIATION**
To consider membership of Essex Playing Fields Association
- 21/281 **SLCC MEMBERSHIP**
To consider membership for the Clerk to the SLCC – Society of Local Council Clerks
- 21/282 **NEXT AGENDA**
Items to be added to next agenda
- 21/283 **MAYOR’S NOTES**
- 21/284 **EXCLUSION OF PRESS AND PUBLIC**
To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960
- 21/285 **SENSORY GARDEN SEAT**
To consider Sensory garden seat quotations
- 21/286 **BATHING RAFT ANCHORS**
To consider quotations for Bathing raft concrete sinker anchor removal and replacement with helix anchors
- 21/287 **PAT TESTING**
To consider PAT testing quotations
- 21/288 **CHANGING PLACES**
- I. To receive an update
 - II. To agree contract terms and conditions and payment schedules
 - III. Update on consultation
 - IV. Update on Certificate of Lawfulness application
 - V. To review proposed Victoria Esplanade Lease
 - VI. To consider contracting Solicitors in regard to the lease

- 21/289 **COLLABORATION AGREEMENT**
To consider solicitors to review Collaboration Agreement with ECC and Old City Floodgate Group
- 21/290 **FORMAL COMPLAINT**
To receive an update of the formal complaint received 12/11/21
- 21/291 **HEALTH AND SAFETY**
To agree and appoint Health and Safety Consultants
- 21/292 **LEASE 10 MELROSE ROAD**
To agree and sign lease for Council Offices
- 21/293 **COAST ROAD TOILETS**
To consider quotation for refurbishment of disabled toilet