



COUNCIL MEETING

**Meeting to be held on Thursday 4th November 2021 at 7pm in the Council Chambers,
10 Melrose Road, West Mersea CO5 8JD**

28th October 2021

Councillors are summoned to attend the above meeting to deal with the following business.

VEAllen

Vanessa Allen
Town Clerk

Members of the public and press are warmly welcomed to attend, however due to the higher risk of catching and passing on Covid 19 in crowded and enclosed spaces we have placed restrictions on the numbers able to attend. If any member of the public would like to attend the meeting please advise the Town Clerk in **ADVANCE** by telephone on 01206 382128 or email town.clerk@westmersea.org no later than 4pm on the day prior to the meeting to reserve your seat at the meeting, numbers allowing. Seats will be allocated on a first come first served basis. Written representations will be accepted and put before the Council for those unable to attend. The Government expects and recommends that people wear face coverings in enclosed crowded areas and we also request that you wear a mask when attending Council meetings. Hand sanitiser will be available.

AGENDA

- 21/250 **APOLOGIES FOR ABSENCE**
To receive apologies for absence
- 21/251 **DECLARATIONS OF INTEREST**
To record declarations of interests
- 21/252 **PUBLIC PARTICIPATION**
Public session (15 minutes, 3 minutes per speaker)
- 21/253 **COUNTY AND BOROUGH COUNCILLORS REPORTS**
To receive reports from our County and Borough Councillors
- 21/254 **CONFIRMATION OF PREVIOUS MINUTES**
I. To confirm Minutes of the Extraordinary Council Meeting of 14th October 2021
II. To confirm the Minutes of the Council Meeting of 14th October 2021
- 21/255 **PLANNING APPLICATIONS**
To consider Planning Applications received
- 21/256 **PLANNING DECISIONS**
To receive notification of Planning Decisions

- 21/257 **FINANCIAL POSITION**
To receive Financial report, report circulated
- 21/258 **APPROVAL OF PAYMENTS**
To approve payments made between 7th October and 27th October 2021, report circulated
- 21/259 **PARKING WORKING GROUP**
To receive recommendations of the Parking Working Group and for the Council to discuss and agree recommendations to NEPP
- 21/260 **DELEGATED PLANNING AUTHORITY**
To review and consider delegated planning authority to the Town Clerk, within specified guidelines and Town Council policy on planning issues
- 21/261 **COMMITTEE MEMBERSHIP**
To consider membership of Committees
- 21/262 **NEXT AGENDA**
Items to be added to next agenda
- 21/263 **MAYOR'S NOTES**
- 21/264 **EXCLUSION OF PRESS AND PUBLIC**
To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960
- 21/265 **MISA LEASE UPATE**
To receive an update on the MISA lease
- 21/266 **PERSONNEL COMMITTEE**
To receive report from Personnel Committee
- 21/267 **RUGBY CLUB FLOODLIGHTS**
To discuss and agree next steps regarding planning application and enforcement
- 21/268 **STAFF UNIFORM**
To consider and agree staff uniform requirements and consider quotations received

End