



## COUNCIL MEETING

**Meeting to be held on Thursday 3<sup>rd</sup> February 2022 at 7pm in the Council Chambers,  
10 Melrose Road, West Mersea, Colchester CO5 8JD**

27th January 2022

Councillors are summoned to attend the above meeting to deal with the following business.

*VEAllen*  
Vanessa Allen  
Town Clerk

Members of the public and press are warmly welcomed to attend.  
**Please do not attend if you are feeling unwell or have any COVID symptoms.**

### A G E N D A

- 21/351      **APOLOGIES FOR ABSENCE**  
To receive apologies for absence
- 21/352      **DECLARATIONS OF INTEREST**  
To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting
- 21/353      **PUBLIC PARTICIPATION**  
A period of up to 15 minutes for members of the public to ask questions or submit comments
- 21/354      **COUNTY AND BOROUGH COUNCILLORS REPORTS**  
To receive reports from our County and Borough Councillors
- 21/355      **CONFIRMATION OF PREVIOUS MINUTES**  
I.    To confirm Minutes of the Council Meeting of 13th January 2022  
II.   To confirm Minutes of the Extraordinary Council Meeting of 21st January 2022
- 21/356      **PLANNING APPLICATIONS**  
To consider Planning Applications received
- 21/357      **PLANNING DECISIONS**  
To receive notification of Planning Decisions
- 21/358      **TOURISM SIGN IMPROVEMENTS**  
To consider ECC Highways draft Tourism Signage improvements

- 21/359      **APPROVAL OF PAYMENTS**  
To approve payments made between 5th and 28th January 2022 and to approve payments to be made
- 21/360      **INTERNAL AUDITOR**  
To approve appointment of internal auditor Jan Stobart for the financial year 21/22 at a cost of £420
- 21/361      **FINANCE REPORT**  
To receive balances held at bank as at 14/01/22
- 21/362      **BANK MANDATES**  
To agree and approve Bank mandate amendments to
- I.     Barclays Bank
  - II.    Unity Trust Bank
  - III.   NS&I
  - IV.    Barclaycard
- 21/363      **CHANGING PLACES**  
To receive an update
- 21/364      **POLICY REVIEWS**  
To review and agree polices
- I.     Policy for alterations or installations at the Glebe
  - II.    Grant Awarding Policy
  - III.   Risk Management Scheme
  - IV.   Training and Development Policy
  - V.    Card payment and Information Security Policy
- 21/365      **CEMETERY CHARGES**  
To review cemetery fees from 1st April 2022
- 21/366      **CLERKS REPORT**
- **Boardwalk**
  - **Welcome Back Grant**
  - **Wellhouse slide**
  - **CBC Park reports**
  - **Freedom of information request**
  - **Flood Alleviation scheme**
- 21/367      **QUEENS JUBILEE**
- Meeting date to be set for working group
  - To consider a Chair of the Queens Jubilee working group
  - To consider draft budget
  - To grant authority to a Councillor (other than Chair of working group) to approve spending against the draft budget agreed by the working group to enable booking of services

21/368

**CONSTRUCTION TRAFFIC**

To consider the following motion put forward by Councillor Akker;

The Council wishes to formally record its concerns; and calls for:

1) Our local Borough Councillors and County Councillor as a matter of urgency to address the immediate concern regarding construction traffic use of Dawes Lane and to plan to bring into effect measures to ameliorate the unacceptable pressure on the area from greatly increased traffic levels, post-construction phases.

2) These Councillors be invited to produce an overall plan, in consultation with West Mersea Town Council, that can be put to both Borough and County Councils. Specifically, this should consider traffic calming, provision of footways, and roundabouts going forward.

3) An invitation to be extended by these Councillors to the developers for their involvement in these discussions.

21/369

**NEXT AGENDA**

Items to be added to next agenda

21/370

**MAYOR'S NOTES**

21/371

**EXCLUSION OF PRESS AND PUBLIC**

To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960

21/372

**STAFF SALARIES**

To agree proposal from Personnel Committee on staff pay rise with effect from 1st April

21/373

**LEASE 10 MELROSE ROAD**

To agree and sign lease for Council Offices

21/374

**COUNCIL BUILDING REPAIRS**

To consider quotations received for repairs to window cills and lintels

21/375

**COLLABORATION AGREEMENT**

To discuss and agree Collaboration Agreement with ECC and Old City Floodgate Group