



COUNCIL MEETING

**Meeting to be held on Thursday 19th May 2022 at 7pm in the Council Chambers,
10 Melrose Road, West Mersea, Colchester CO5 8JD**

13th May 2022

Councillors are summoned to attend the above meeting to deal with the following business.

vAllen

Vanessa Allen, Town Clerk

Members of the public and press are warmly welcomed to attend.

Please do not attend if you are feeling unwell or have any COVID symptoms.

A G E N D A

- 22/039 **ELECTION OF MAYOR**
To elect Town Mayor and Mayor to receive the Mayor's Declaration of Acceptance
- 22/040 **ELECTION OF DEPUTY MAYOR**
To elect a Deputy Mayor and Deputy Mayor to receive the Deputy Mayor's Declaration of Acceptance
- 22/041 **APOLOGIES FOR ABSENCE**
To receive apologies for absence
- 22/042 **DECLARATIONS OF INTEREST**
To receive declarations of interest from members.
- 22/043 **PUBLIC PARTICIPATION**
A period of up to 15 minutes for members of the public to ask questions or submit comments
- 22/044 **COUNTY AND BOROUGH COUNCILLORS REPORTS**
To receive reports from our County and Borough Councillors
- 22/045 **CONFIRMATION OF PREVIOUS MINUTES**
To confirm Minutes of the Extraordinary Council Meeting of 6th May 2022
- 22/046 **PLANNING APPLICATIONS**
- To consider Planning Applications received
 - To receive notification of Planning Decision

- 22/047 **APPROVAL OF PAYMENTS**
- To approve payments made and to be made
 - To approve regular payments made by Direct Debit and BACS
- 22/048 **COMMITTEES**
- To consider and agree committee structures
 - To appoint members
 - To appoint committee Chairs
 - To review terms of reference for committees.
- 22/049 **WORKING GROUPS**
- To consider and agree working groups, their membership and Chairs;
- I. Public relations Working Group
 - II. Parking Working Group
 - III. Bathing Rafts Working Group
 - IV. Loft reorganisation Working Group
- 22/050 **REPRESENTATIVES**
- To consider and agree representatives;
- I. CALC representative
 - II. Health & Safety representative
 - III. ENORI representative
 - IV. Flood Defence Scheme representative
- 22/051 **STANDING ORDERS AND FINANCIAL REGULATIONS**
- Review and adoption of Standing Orders and Financial Regulations
- 22/052 **POLICY REVIEWS**
- To review and agree policies
- I. Code of Conduct
 - II. Complaints Procedure
 - III. Customer Service Standard
 - IV. Documents and Records Policy
 - V. Co-option Procedure
- 22/053 **ASSET REVIEW**
- Review of inventory of land and other assets including buildings and office equipment
- 22/054 **INSURANCE**
- Confirmation of arrangements for insurance cover in respect of all insurable risks
- 22/055 **SUBSCRIPTIONS**
- Review of the Councils subscriptions
- Essex Association of Local Councils
 - Colchester Association of Local Councils
 - Society of Local Council Clerks (Clerks membership)
 - Institute of Cemetery and Crematorium Management
 - Rural Community Council of Essex
 - Open Spaces Society
 - Essex Playing Fields Association
- 22/056 **CHANGING PLACES**
- To receive an update

- 22/057 **QUEENS PLATINUM JUBILEE**
To receive an update
- 22/058 **TRANSPORT COMMITTEE**
To receive an update
- 22/059 **BRADWELL MONITORING COMMITTEE**
To receive an update
- 22/060 **GRANT**
To consider granting balance of Covid support funds
- 22/061 **ALLOTMENTS**
To approve an expenditure of up to £3000 for skip hire at the allotments
- 22/062 **NEXT AGENDA**
Items to be added to the next agenda