



PERSONNEL COMMITTEE MEETING

**Meeting to be held on Thursday 3rd November 2022 at 10am in the Council Chambers,
10 Melrose Road, West Mersea, Colchester CO5 8JD**

21st October 2022

Councillors are summoned to attend the above meeting to deal with the following business.

v.Allen

Vanessa Allen, Town Clerk

A G E N D A

- 22/007/Ps **APOLOGIES FOR ABSENCE**
To receive apologies for absence
- 22/008/Ps **DECLARATIONS OF INTEREST**
To receive declarations of interest from members. All Members will be reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified about it.
- 22/009/Ps **CONFIRMATION OF PREVIOUS MINUTES**
To confirm minutes of the Personnel Committee meeting of 7th April 2022
- 22/010/Ps **TERMS OF REFERENCE**
To consider the Personnel Committee Terms of Reference
- 22/011/Ps **EXCLUSION OF PRESS AND PUBLIC**
To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960
- 22/012/Ps **STAFF SALARIES**
To consider salary increases in light of the cost of living and provision for 2023/24
- 21/013/Ps **PERSONNEL STRUCTURE**
To consider personnel structure including trainee/apprentice grounds person
- 22/014/Ps **TRAINING**
To consider training for staff and Councillors 2023/24
- 22/015/Ps **CONSULTATION**
To consider consultation arrangements with staff
- 22/016/Ps **NEXT AGENDA**
Items to be added to next agenda