



COUNCIL MEETING

**Meeting to be held on Thursday 14th July 2022 at 7pm in the Council Chambers,
10 Melrose Road, West Mersea, Colchester CO5 8JD**

7th July 2022

Councillors are summoned to attend the above meeting to deal with the following business.

vAllen

Vanessa Allen, Town Clerk

Members of the public and press are warmly welcomed to attend.
Please do not attend if you are feeling unwell or have any COVID symptoms.

A G E N D A

- 22/086 **APOLOGIES FOR ABSENCE**
To receive apologies for absence
- 22/087 **DECLARATIONS OF INTEREST**
To receive declarations of interest from members.
- 22/088 **PUBLIC PARTICIPATION**
A period of up to 15 minutes (maximum of 3 minutes per person) for members of the public to ask questions or submit comments
- 22/089 **COUNTY AND BOROUGH COUNCILLORS REPORTS**
To receive reports from our County and Borough Councillors
- 22/090 **CONFIRMATION OF PREVIOUS MINUTES**
To confirm Minutes of the Council Meeting of 23rd June 2022
- 22/091 **APPROVAL OF PAYMENTS**
To approve payments made and to be made
- 22/092 **BIKE RAMPS**
To consider a working group to consider plans for work to Bike ramps; including removal of debris from the top half of the bike humps, replace with new soil and remould tracks. Renew all the fencing and posts.
- 22/093 **ROSPA PLAYPARK INSPECTION**
To note and consider ROSPA play park inspection reports

- 22/094 **TERMS OF REFERENCE.**
To confirm Committee Terms of Reference;
 I. Environment & Community Services Committee
 II. Finance and Strategy Committee
 III. Planning Committee
 IV. Community Facilities Committee
- 22/095 **LOCAL HIGHWAYS PANEL APPLICATION**
To approve Local Highways Panel Application form for Bridleway signage
- 22/096 **PARKING WORKING GROUP**
To receive a report on amendments sought by NEPP regarding the application for a Traffic Regulation Order
- 22/097 **VILLAGE GREEN 241**
To receive an update
- 22/098 **HEALTH AND SAFETY**
To receive a report from the Health and Safety Consultant
- 22/099 **OPERATION LONDON BRIDGE**
To consider a working party including the Mayor to confirm Council actions
- 22/100 **CLERKS REPORT**
To receive an update from the Clerk
- 22/101 **DELEGATED AUTHORITY**
To consider delegated authority for the Town Clerk to respond to planning applications
- 22/102 **COMMITTEE MEMBERSHIP**
To consider increasing the number of Councillors on Committees
- 22/103 **NEXT AGENDA**
Items to be added to the next Agenda
- 22/104 **EXCLUSION OF PRESS AND PUBLIC**
To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960
- 22/105 **RECOMMENDATIONS FROM COMMUNITY FACILITIES COMMITTEE**
 I. Full Council to sign-off proposal (unanimously approved) from Community Facilities Committee, to refurbish Tennis hard courts and hard court fencing, in-line with proposals/quotations received, ahead of entering the proposed new lease agreement with West Mersea Tennis Club and factoring-in West Mersea Tennis Club's proposed contribution towards improvements to the courts
 II. Rushmere Close broadband,
 III. Play Park safety surfacing for swings in West Mersea Park, (single point swing in Youth field and twin swing in school gardens),
 IV. Legionella testing
- 22/106 **DATA CONVERSION**
To consider data conversion quotation to import data from Council burial records database to EDGE Epitaph system.

22/107

VEXATIOUS & PERSISTENT COMPLAINTS

To consider persistent and vexatious complainants received

22/108

HEALTH AND SAFETY

To consider and agree;

- I. Monthly retainer of 3 hours,
- II. Additional H&S costs
- III. COSHH assessments
- IV. Manual handling assessments and training
- V. Additional risk assessments for parks, cemeteries, toilets, offices, litter picker

22/109

YOUTH FIELD PLAY EQUIPMENT SAFETY SURFACING

To consider quotes to resurface basket swing, cableway (zip wire), quad flyer, low rotator and sling rotator.