



COUNCIL MEETING

**Meeting to be held on Thursday 6th July 2023 at 7pm in the Council Chambers,
10 Melrose Road, West Mersea, Colchester CO5 8JD**

29th June 2023

Councillors are summoned to attend the above meeting to deal with the following business.

P.Palfreyman

Petra Palfreyman, Locum Clerk

Members of the public and press are warmly welcomed to attend.
Please do not attend if you are feeling unwell or have any COVID symptoms.

A G E N D A

- 23/148 **APOLOGIES FOR ABSENCE**
To receive apologies for absence and a vote of acceptance to be taken
- 23/149 **DECLARATIONS OF INTEREST**
Councillors will be reminded that they must declare in relation to this agenda any disclosable pecuniary interests which would prevent them from participating in any discussion or participating in any vote upon the item, or any other pecuniary interest, any other registerable interest or non-registerable interest which would prevent them from participating in any discussion or participating in any vote upon the item.
- 23/150 **PUBLIC PARTICIPATION**
A period of up to 15 minutes (maximum of 3 minutes per person) for members of the public to ask questions or submit comments about items on the agenda and any other matters they wish to bring to the Council's attention.
- 23/151 **COUNTY AND CITY COUNCILLORS REPORTS**
To receive reports from our County and City Councillors
- 23/152 **CONFIRMATION OF PREVIOUS MINUTES**
I. To confirm minutes of the Council meeting of 23rd March 2023
II. To confirm minutes of the Extraordinary Council meeting of 26th April 2023
III. To confirm minutes of the Council meeting of 20th June 2023
IV. To confirm minutes of the Extraordinary Council meeting of 29th June 2023
- 23/153 **PLANNING APPLICATIONS**
I. To consider planning applications received
II. To receive notification of planning decisions

- 23/154 **FINANCE**
I. To approve payments to be made
II. Confirmation of the dates of the period for the Exercise of Public Rights
- 23/155 **POLICY REVIEWS**
To review and agree policies and documents
I. Publication Scheme
II. Closed Circuit TV (CCTV) Policy
III. Drone Usage Policy
IV. Freedom of Information Policy
V. Gate Access Licence Agreement
VI. Mayor and Members Expenses Policy
VII. Training & Development Policy
- 23/156 **NEIGHBOURHOOD PLAN**
To receive a report about the application and effectiveness of the Neighbourhood Plan to date
- 22/157 **MISA AND WEST MERSEA TENNIS CLUB LEASE**
To receive an update on MISA and West Mersea Tennis Club lease
- 23/158 **VILLAGE GREEN 241**
I. To receive an update on VG241
II. To approve expenditure of up to £100 for the VG241 sign
- 23/159 **STUMP REMOVAL**
To agree removal of tree stumps from West Mersea Park, Firs Road Cemetery, Parish Churchyard, Willoughby car park, Seaview car park and Glebe Recreation Ground, at a cost of £2,250
- 23/160 **WEST MERSEA PARK**
I. Basket Swing; to consider and agree moving to a different location
II. Single Point Swing and Sling Rotator; to approve replacement parts
III. Twin Swing; to consider and agree replacing swing seats
- 23/161 **GROUNDWORK**
I. To agree installation of Compactor bin in School Gardens, at a cost of £250
II. To agree laying a concrete pad for litter bin in Reymead Meadow, at a cost of £180
III. To agree installation of Memorial bench at Glebe Recreation Ground, at a cost of £250
IV. To agree installation of Memorial benches at various locations, at a cost of £135 each
V. To agree chipping of brash/logs at West Mersea Park and Glebe Recreation Ground, at a cost of £400
- 23/162 **OFFICE SUNDRIES**
Purchase of provisions for visitors and staff
- 23/163 **GROUNDS MAINTENANCE**
To consider spending up to £500 per annum for verge cutting
- 23/164 **MAYOR'S REPORT**
- 23/165 **EXCLUSION OF PRESS AND PUBLIC**
To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960

23/166

TOILET CONTRACT

- I. To discuss and agree options for renewing the toilet contract, expiry date 30th August 2023
- II. Contract, employee/maintenance/supplies

23/167

PERSONNEL

To agree the appointment of a Locum Clerk