



COUNCIL MEETING

**Meeting to be held on Tuesday 20th June 2023 at 7pm in the Council Chambers,
10 Melrose Road, West Mersea, Colchester CO5 8JD**

14th June 2023

Councillors are summoned to attend the above meeting to deal with the following business.

P.Palfreyman

Petra Palfreyman, Locum Clerk

Members of the public and press are warmly welcomed to attend.
Please do not attend if you are feeling unwell or have any COVID symptoms.

A G E N D A

- 23/125 **APOLOGIES FOR ABSENCE**
To receive apologies for absence and a vote of acceptance to be taken
- 23/126 **ELECTION OF DEPUTY MAYOR**
To elect a Deputy Mayor. Deputy Mayor to sign the Declaration of Acceptance.
- 23/127 **DECLARATIONS OF INTEREST**
Councillors will be reminded that they must declare in relation to this agenda any disclosable pecuniary interests which would prevent them from participating in any discussion or participating in any vote upon the item, or any other pecuniary interest, any other registerable interest or non-registerable interest which would prevent them from participating in any discussion or participating in any vote upon the item.
- 23/128 **PUBLIC PARTICIPATION**
A period of up to 15 minutes (maximum of 3 minutes per person) for members of the public to ask questions or submit comments about items on the agenda and any other matters they wish to bring to the Council's attention.
- 23/129 **COUNTY AND CITY COUNCILLORS REPORTS**
To receive reports from our County and City Councillors
- 23/130 **CONFIRMATION OF PREVIOUS MINUTES**
I. To confirm minutes of the Council meeting of 23rd March 2023
II. To confirm minutes of the Council meeting of 13th April 2023
III. To confirm minutes of the Extraordinary Council meeting of 26th April 2023
IV. To confirm minutes of the Annual meeting of 18th May 2023
V. To confirm minutes of the Extraordinary Council meeting of 19th May 2023

- 23/131 **PLANNING APPLICATIONS**
I. To consider planning applications received
II. To receive notification of planning decisions
- 23/132 **APPROVAL OF PAYMENTS**
To approve payments to be made
- 23/133 **COMMITTEES**
• To consider and agree committee structures
• To appoint members
• To appoint committee Chairs
• To review terms of reference for committees
- 23/134 **REPRESENTATIVE**
To consider and agree representative
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- 23/135 **POLICY REVIEWS**
To review and agree policies
I. Complaints Procedure
II. Mayor and Members Expenses Policy
III. Co-option Procedure
IV. Grant Awarding Policy
- 23/136 **DONATION REQUEST**
To discuss funding request from West Mersea Beach Club
- 22/137 **BENCHES**
To discuss and agree the replacement of benches on the monkey beach
- 23/138 **GROUNDS MAINTENANCE**
To discuss and agree the cutting of grass verges obscuring traffic sight lines at:
• Dawes Lane/East Mersea Road junction at a cost of £100
- 23/139 **ROSPA REPORT**
To note and consider any actions from the ROSPA play park inspection reports
- 23/140 **SECURITY**
I. To consider and agree an Annual Security Maintenance Plan for the CCTV on Changing Places at a cost of £9.64 per month (inclusive of VAT)
II. To agree the quotation for the Annual Maintenance Plan for Rushmere depot at a cost of £156.29 + VAT
- 23/141 **GROUNDS MAINTENANCE**
To discuss and agree additional grass cutting at Glebe Recreation Ground;
I. Option 1. Additional field cutting weekly until the end of July, fortnightly in August and weekly in September – 11 additional cuts at a cost of £4,070
II. Option 2. To mow field on an ad-hoc basis at a cost of £370 per cut
- 23/142 **COMPACTOR BINS**
To consider and agree purchase of two Compactor bins for Victoria Esplanade car park at a cost of £8,110

- 23/143 **NEIGHBOURHOOD PLAN**
To receive a report about the application and effectiveness of the Neighbourhood Plan to date
- 23/144 **GLEBE ADVERTISING SIGN**
To agree the purchase of the Glebe Advertising sign on Colchester Road at the entrance to the Glebe Recreation Ground
- 23/145 **EXCLUSION OF PRESS AND PUBLIC**
To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960
- 23/146 **INSURANCE**
To receive a quote to renew the insurance cover in respect of all insurable risks, expiry date 1st July 2023
- 23/147 **TOILET CONTRACT**
To discuss and agree options for renewing the toilet contract, expiry date 30th August 2023