



COUNCIL MEETING

**Meeting to be held on Thursday 18th May 2023 at 7pm in the Council Chambers,
10 Melrose Road, West Mersea, Colchester CO5 8JD**

4th May 2023

Councillors are summoned to attend the above meeting to deal with the following business.

vAllen

Vanessa Allen, Town Clerk & RFO

Members of the public and press are warmly welcomed to attend.

Please do not attend if you are feeling unwell or have any COVID symptoms.

A G E N D A

- 23/116 **ELECTION OF MAYOR**
Current Mayor to open the meeting. Members to vote and elect Town Mayor. Elected Mayor to sign the Declaration of Acceptance and take the Mayors position
- 23/117 **ELECTION OF DEPUTY MAYOR**
To elect a Deputy Mayor. Deputy Mayor to sign the Declaration of Acceptance
- 23/118 **APOLOGIES FOR ABSENCE**
To receive apologies for absence and a vote to be taken to accept
- 23/119 **COUNCILLOR REGISTER OF INTERESTS**
To remind Councillors to complete.
- 23/120 **DECLARATIONS OF INTEREST**
Councillors will be reminded that they must declare in relation to this agenda any disclosable pecuniary interests which would prevent them from participating in any discussion or participating in any vote upon the item, or any other pecuniary interest, any other registerable interest or non-registerable interest which would prevent them from participating in any discussion or participating in any vote upon the item.
- 23/122 **PUBLIC PARTICIPATION**
A period of up to 15 minutes (maximum of 3 minutes per person) for members of the public to ask questions or submit comments about items on the agenda and any other matters they wish to bring to the Council's attention.
- 23/123 **COUNTY AND BOROUGH COUNCILLORS REPORTS**
To receive reports from our County and Borough Councillors

- 23/124 **CONFIRMATION OF PREVIOUS MINUTES**
- I. To confirm Minutes of the Council Meeting of 23rd March 2023
 - II. To confirm Minutes of the Council Meeting of 13th April 2023
 - III. To confirm Minutes of the Extraordinary Council Meeting of 26th April 2023
 - IV. To confirm Minutes of the Extraordinary Council Meeting of 12th May 2023
- 23/125 **PLANNING APPLICATIONS**
To receive planning applications and decisions
- 23/126 **APPROVAL OF PAYMENTS**
To approve payments to be made
- 23/127 **MEETING DATES**
To consider and approve meeting dates up to and including Annual Council meeting in 2023-2024
- 23/128 **COMMITTEES**
- To consider and agree committee structures
 - To appoint members
 - To appoint committee Chairs
 - To review terms of reference for committees.
- 23/129 **GENERAL POWER OR COMPETENCE**
To confirm that the Council no longer meets the criteria and no longer holds the General Power of Competence
- 23/130 **WORKING GROUPS**
To consider and agree working groups, their membership and Chairs;
- I. Public relations Working Group
 - II. Parking Working Group
 - III. Bathing Rafts Working Group
 - IV. Loft reorganisation Working Group
 - V. Bradwell Working Group
 - VI. Boardwalk Working Group
 - VII. Strategy S106 Working Group
 - VIII. D-Day 80 Working Group
- 23/131 **REPRESENTATIVES**
To consider and agree representatives;
- I. CALC representative
 - II. Health & Safety representative
 - III. Allotments
 - IV. ENORI representative
 - V. Flood Defence Scheme representative
 - VI. Cemeteries Representative
 - VII. MISA Representative
 - VIII. Play Parks Representative
 - IX. Police & Neighbourhood Watch Representative
 - X. Toilets Representative
 - XI. Car Park representative
- 23/132 **STANDING ORDERS AND FINANCIAL REGULATIONS**
- I. Review and adoption of Standing Orders
 - II. Review and adoption of Financial Regulations

23/133

POLICY REVIEWS

To review and agree policies

- I. Code of Conduct
- II. Complaints Procedure
- III. Customer Service Standard
- IV. Documents and Records Policy
- V. Mayor and members Expenses Policy
- VI. Dignity at Work/Bullying and Harassment Policy
- VII. Co-option Procedure
- VIII. D-Day 80 Working Group Terms of Reference

23/134

ASSET REVIEW

Review of inventory of land and other assets including buildings and office equipment

23/135

SUBSCRIPTIONS

Review and confirmation of the Councils subscriptions and affiliation fees;

- Essex Association of Local Councils, (which includes NALC affiliation fee £1079.41)
- Colchester Association of Local Councils
- Society of Local Council Clerks (Clerks membership)
- Institute of Cemetery and Crematorium Management £95
- Rural Community Council of Essex
- Open Spaces Society
- Essex Playing Fields Association
- National Free Local Authorities

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NEXT AGENDA

Items to be added to the next agenda