



COUNCIL MEETING

**Meeting to be held on Thursday 2nd March 2023 at 7pm in the Council Chambers,
10 Melrose Road, West Mersea, Colchester CO5 8JD**

24th February 2023

Councillors are summoned to attend the above meeting to deal with the following business.

vAllen

Vanessa Allen, Town Clerk

Members of the public and press are warmly welcomed to attend.
Please do not attend if you are feeling unwell or have any COVID symptoms.

A G E N D A

- 23/051 **APOLOGIES FOR ABSENCE**
To receive apologies for absence and a vote of acceptance to be taken
- 23/052 **DECLARATIONS OF INTEREST**
Councillors will be reminded that they must declare in relation to this agenda any disclosable pecuniary interests which would prevent them from participating in any discussion or participating in any vote upon the item, or any other pecuniary interest, any other registerable interest or non-registerable interest which would prevent them from participating in any discussion or participating in any vote upon the item.
- 23/053 **PUBLIC PARTICIPATION**
A period of up to 15 minutes (maximum of 3 minutes per person) for members of the public to ask questions or submit comments about items on the agenda and any other matters they wish to bring to the Council's attention.
- 23/054 **COUNTY AND CITY COUNCILLORS REPORTS**
To receive reports from our County and City Councillors
- 23/055 **CONFIRMATION OF PREVIOUS MINUTES**
 - To confirm minutes of the Council meeting of 9th February 2023
 - To confirm minutes of the Extraordinary Council meeting of 17th February 2023
- 23/056 **APPROVAL OF PAYMENTS**
To approve payments to be made

23/057

BOARDWALK

Following advice that a planning application is required for the boardwalk the Clerk advised the Boardwalk Working Group to meet.

- To receive MMO Licence application
- To receive MMO Decision letter
- To receive Natural England agreed method statement
- To approve Environmental consultant fees for Boardwalk MMO self service licence
- To approve architectural consultant fees for Boardwalk Planning Application along with Planning Application fees
- To confirm the Council will receive recommendations from Boardwalk Working Group on the next steps of the project; including;
 - Project dates and key stages
 - Project budget and costings
 - Planning Application
 - Tender process, document, design drawings, selection criteria, key dates, selection process
 - Project Management including risk assessments, project completion and sign off, maintenance
 - Funding application, submission, contingency strategy for alternative funding

23/058

BIN EMPTYING CONTRACT & QUARTERLY PARK INSPECTIONS

- I. To consider the bin emptying contract with Colchester City Council for 1st April 2023 to 31st March
- II. To consider the quarterly park inspection contract with Colchester City Council for 1st April 2023 to 31st March

23/059

KING'S CORONATION WORKING GROUP

- To receive King's Coronation Working Group plan
- To consider and agree expenditure for planned events to enable orders to be placed
- To consider and agree extra hours for the Administrative Assistant to specifically work on the event orders and organising

23/060

VILLAGE GREEN 241

Village Green 241 – To receive any further update

23/061

GARDENING CONTRACT

To consider and approve recommended gardening plan

To consider increasing Litter Pickers hours to include weeding and gardening of Council flower beds

23/062

BOWSER

To consider and agree purchase of a bowser

23/063

OFFICE LEASE

To discuss and agree lease on 10 Melrose Road and agree next steps

23/064

BROOMHILLS GREENSWARD

Councillor Bragg requested agenda item to discuss gate licences

23/065

WATERSIDE COMMITTEE

Councillor Akker requested agenda item. "In view of the approaching Summer season Council calls upon the Mayor to write urgently to Colchester City Council to call an early meeting of the Waterside Committee"

23/066

CLERKS REPORT

23/067

MAYORS NOTES

23/068

AGENDA ITEMS

Items for inclusion on the next Council agenda