



_TOWN COUNCIL MEETING

**Meeting to be held on Thursday 8th February 2024 at 7pm in the Council Chambers,
10 Melrose Road, West Mersea, Colchester CO5 8JD**

£ = Expenditure decision 🗑️ Resolution required

2nd February 2024.

Councillors: You are hereby summoned to attend the meeting of the Town Council for the purpose of transacting the business itemised below.

Members of the Public: In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public and press are warmly welcomed to attend.

Please do not attend if you are feeling unwell or have any COVID symptoms. Mobile phones to be switched to silent.

Karen Kuderovitch, Town Clerk & RFO

24/23	RECORDING OF MEETING Chairman to request anyone present to identify their intention to record the meeting.
24/24.	DECLARATIONS OF INTEREST All Members are to be reminded that they must disclose any interests (pecuniary/nonpecuniary) they have in items of business on the meeting's agenda either at this point or during the agenda item. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. If not already done so, they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting.
24/25.	APOLOGIES FOR ABSENCE 🗑️ Clerk to report and Councillors to vote on the absence and the reasons given.
24/26.	PUBLIC PARTICIPATION A period of up to 15 minutes (maximum of 3 minutes per person) for members of the public to ask questions or submit comments about items on the agenda. Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak.
24/27.	COUNTY AND CITY COUNCILLORS REPORTS To receive reports from our County and City Councillors.
24/28.	RESIGNATION/APPOINTMENT OF THE DEPUTY MAYOR 🗑️ Members to consider appointment of a Councillor to the role, following the resignation of Cllr. Sam Jarvis
24/29.	APPROVAL OF MINUTES 🗑️ To confirm minutes of the Town Council meeting of 18 th January 2024.
24/32.	SANDERLING REACH – COMMERCIAL AREA 🗑️ Town Clerk to report on contact with the Rural Community Council of Essex (RCCE).
24/33.	MAYOR'S REPORT
24/34.	NUCLEAR POWER STATION SITING CONSULTATION 🗑️

	To discuss and agree a response by WMTC to DESNZ (closing date 10 March 2024).
24/35.	CLERK'S REPORT
24/36.	COMMITTEES/WORKING GROUP Members to review and any meetings scheduled to be advised.
24/37.	POLICIES & PROCEDURES 🖱️ <ul style="list-style-type: none"> • Council to resolve to adopt the Civility & Respect pledge (attachment)
24/38.	PLANNING APPLICATIONS 🖱️ a) To consider planning applications received (separate document). b) To receive notification of planning decisions. c) Town Clerk to issue a quick reference Planning document.
24/39.	COMMUNITY PROJECTS/ACTION PLAN 🖱️ a) Members to review the draft Action Plan and approve for publication. b) To agree putting in an application to the portrait scheme to receive a free copy of the recent King Charles III official portrait. c) Town Clerk to report progress on all other community projects, to include D-day 80 & Coastguard's Compound.
24/40.	TRAINING/COUNCILLOR SURGERIES 🖱️£ a) Members to approve the rota, commencing April 2024.
24/41.	FINANCE 🖱️£ a) To approve payments to be made (to be presented at the meeting). b) Emergency expenditure – Town Clerk to report. c) Signatories to be appointed to Unity Trust Bank and Barclays Bank. d) To consider engaging Breakthrough Communications for professional support relating to GDPR/FOI and public-facing communication matters. £750 +vat. e) To consider Newsletter publication costs and approve the preferred company. f) To approve membership to the Allotment Association @ £55 per annum. g) To approve the Hedge Cutting Tender document, ready for issue on Contracts Finder. h) To approve annual grant to Refresh Mersea of £500 i) Clerk to report any further finance information, to include new finance web page, VAT.
24/42.	ANNUAL TOWN MEETING 25TH APRIL 2024 🖱️ Members to consider key speakers & theme for Annual Town Meeting 25 th April 2024.
24/43.	CONTACT FROM RESIDENTS/FREEDOM OF INFORMATION REQUESTS Town Clerk to report.
24/44.	COUNCILLORS UPDATES Councillors to be offered the opportunity to share information.
EXCLUSION OF PRESS AND PUBLIC 🖱️ <i>To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.</i>	
24/45.	LEASES/LAND 🖱️ £ a) Changing Places Lease b) Land at Coast Road – update
24/46.	PERSONNEL 🖱️£ Chair of Personnel to report and any recommendations considered.
24/47.	VEXATIOUS POLICY 🖱️ Clerk to report.