



TOWN COUNCIL MEETING

**Meeting to be held on Thursday 9th November 2023 at 7pm in the Council Chambers,
10 Melrose Road, West Mersea, Colchester CO5 8JD**

£ = Expenditure decision 🖱️ Resolution required

3rd November 2023

Councillors:

You are hereby summoned to attend the meeting of the Town Council for the purpose of transacting the business itemised below.

Members of the Public:

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public and press are warmly welcomed to attend.

Please do not attend if you are feeling unwell or have any COVID symptoms.

K.KuderoVitch Locum Town Clerk

23/229.	RECORDING OF MEETING Chairman to request anyone present to identify their intention to record the meeting.
23/230.	DECLARATIONS OF INTEREST All Members are to be reminded that they must disclose any interests (pecuniary/nonpecuniary) they have in items of business on the meeting's agenda either at this point or during the agenda item. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. If not already done so, they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting.
23/231.	APOLOGIES FOR ABSENCE 🖱️ Clerk to report and Councillors to vote on the absence and the reasons given.
23/232.	PUBLIC PARTICIPATION A period of up to 15 minutes (maximum of 3 minutes per person) for members of the public to ask questions or submit comments about items on the agenda. Priority will be given to those members of the public wishing to share information relating to items on the agenda.
23/233.	COUNTY AND CITY COUNCILLORS REPORTS To receive reports from our County and City Councillors.
23/234.	APPROVAL OF MINUTES 🖱️ To confirm minutes of the Town Council meeting of 12 th October 2023.
23/235.	SANDERLING REACH – COMMERCIAL AREA 🖱️ Councillors to consider the report from City & Country and discuss the proposed options.
23/236.	MAYOR'S REPORT
23/237.	CLERK'S REPORT
23/238.	POLICIES/TERMS OF REFERENCE/COMMITTEES 🖱️ <ul style="list-style-type: none"> • Reserves Policy. • Newsletter Policy. • Following the resignation of Cllr. Weaver as Chair of the Finance Committee – members to appoint a new Chairman.
23/239.	PLANNING APPLICATIONS 🖱️

	<p>a) To consider planning applications received (separate document).</p> <p>b) To receive notification of planning decisions.</p>
23/240.	<p>COASTGUARD COMPOUND (PREVIOUSLY REFERRED TO AS GRANNY'S GARDEN) £</p> <p>Proposal (submitted by 4 Councillors as per Standing Orders - Cllr. Weaver, Powling, Jarvis & Jenkins). Details: to revoke the decision – new information has come to light. <i>Agenda item 14th September 2023, Item 23/205 item e)</i> <i>Granny's Garden Improvement Project – expenditure of £2,400 for metal fencing works – approved.</i> Members to consider the previous resolution, in particular in relation to removing the metal spikes from the fencing. Members to review the project plan supplied by the Town Clerk. Members to consider the quotation received for sanding & 2 coats of paint in the same colour @ £1,500.</p>
23/241.	<p>COMMUNITY PROJECTS/ACTIONS</p> <p>a) Report from Cllr. Powling - Glebe Meeting held on 31st October 2023.</p> <p>b) Newsletter – Town Clerk to report on feedback. Council to discuss and resolve the potential future editions and associated costs.</p> <p>c) Web site – Council to consider seeking quotations for a gov.uk website.</p> <p>d) Public Conveniences – Council to discuss Christmas & New Year arrangements.</p> <p>e) Proposal by Cllr. Parsons - The council notes with pleasure the new coins marking the reign of HM King Charles III which feature wildlife, including the red squirrel and note His Majesty's particular interest in their conservation. As councillors we respectfully invite HM King Charles personally to visit Mersea Island, Essex to see its wide range of wildlife, including its red squirrel population which was successfully reintroduced to the Island's unique habitat in 2012.</p> <p>f) Town Clerk to report progress on all other community projects.</p>
23/242.	<p>TRAINING</p> <p>Clerk to report and a date to be set for in-house Councillor training in January 2024.</p>
23/243.	<p>REMEMBRANCE SUNDAY</p> <p>Councillors to discuss and agree the arrangements for Remembrance Sunday.</p>
23/244.	<p>FINANCE</p> <p>a) To approve payments to be made (to be presented at the meeting).</p> <p>b) Town Clerk to report on interim internal audit completed on Monday 30th October. Councillors to note the recommendations.</p> <p>c) Section 106.</p> <p>d) Emergency expenditure.</p> <p>e) Members to review and consider the following expenditure: - 3 quotations for the removal of hedging on Footpath 20. - £50 donation to Royal British Legion. - additional sum for Christmas lights.</p> <p>f) Clerk to report any further finance information.</p>
23/245.	<p>CONTACT FROM RESIDENTS/FREEDOM OF INFORMATION REQUESTS</p> <p>Town Clerk to report.</p>
<p>EXCLUSION OF PRESS AND PUBLIC</p> <p><i>To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.</i></p>	
23/246.	<p>LEASES/LAND</p> <p>a) Town Council – Melrose Road Lease</p> <p>b) Changing Places Lease</p> <p>c) Land at Coast Road - update</p>
23/247.	<p>GROUNDS MAINTENANCE CONTRACT</p> <p>Clerk to report from a meeting held on 31st October 2023.</p>
23/248.	<p>PERSONNEL</p> <p>Christmas and New Year office closure</p>