



COMMUNITY ASSETS & FACILITIES COMMITTEE MEETING

Meeting to be held on Monday 19th February 2024 at 10am in the Council Chambers,
10 Melrose Road, West Mersea, Colchester CO5 8JD

£ = Expenditure decision 🖱️ Resolution required

13th February 2024.

Councillors:

You are hereby summoned to attend the meeting of the Town Council for the purpose of transacting the business itemised below.

Members of the Public:

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public and press are warmly welcomed to attend.

Please do not attend if you are feeling unwell or have any COVID symptoms.

K.Kudrovitch, CILCA - Town Clerk & RFO

1/24.	RECORDING OF MEETING Chairman to request anyone present to identify their intention to record the meeting.
2/24.	DECLARATIONS OF INTEREST All Members will be reminded that they must disclose any interests (pecuniary/nonpecuniary) they have in items of business on the meeting's agenda either at this point or during the agenda item. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. If not already done so, they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting. .
3/24.	APOLOGIES FOR ABSENCE 🖱️ Town Clerk to report.
4/24.	PUBLIC PARTICIPATION A period of up to 15 minutes (maximum of 3 minutes per person) for members of the public to ask questions or submit comments about items on the agenda.
5/24.	TERMS OF REFERENCE 🖱️ Members to agree for full Council approval.
6/24.	APPROVAL OF MINUTES 🖱️ To confirm minutes of the Community Facilities meeting of 9 th December 2022.
7/24.	ITEMS FOR DISCUSSION (IN LINE WITH ACTION PLAN) 🖱️£ <ul style="list-style-type: none"> • Play areas/open spaces – Maintenance actions. Members to consider seeking quotations for new inclusive equipment • Land at Coast Road – discuss ideas for improvements • Coastguards Compound – project update • Boardwalk – future plans • Information Boards Coast Road – Council to consider quotations

	<ul style="list-style-type: none"> • Planting • Compactor Bins • Water Bailiff/Zone Warden • Cemeteries - improvements • Seaview car park • Village Green 241 South • WMTC Office – office flood update, consider further additions to outside area • Charges for additional cutting of pitches at the Glebe • Footpath repairs at the Church
<p>EXCLUSION OF PRESS AND PUBLIC 🙅</p> <p><i>To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.</i></p>	
8/24.	<ul style="list-style-type: none"> • Allotments lease • MISA lease • Tennis lease • WMTC Office lease • Changing places lease