



## Covid Food Support Fund July 2021

### FUNDING REQUEST FORM

Essex County Council are committed to continue supporting communities most in need and that have been adversely impacted by the Covid-19 crisis and following on from our summer, half term and Christmas fund we will extend our 2021 Covid Food Support fund so that foodbanks, food pantries, community organisations, schools and voluntary groups can provide food support through until 20<sup>th</sup> September 2021.

This funding is for the provision of food for families with children and individuals from across Essex County Council local authority areas who are most in need and adversely impacted by covid-19.

**Applications will be accepted for up to £3000.** Please ensure that the amount you request in your application reflects the local need and the number of food packs that you will be supplying and families with children you will be supporting. You will need to tell us how many hampers / packages you expect to be able to provide with this funding. **We do not expect to allocate more than £15 per food pack**, apart from in exceptional circumstances. This funding will run from **Monday 19<sup>th</sup> July 2021** and all funding must be allocated by 20<sup>th</sup> September 2021. We understand that you may need to provide support to a family on more than one occasion during this period but please make this clear in your application. We request that at least 80% of your grant be spent on families with children.

We are keen that everyone who needs it, has access to support during this period and so we will be sharing details of organisations who receive funding through this grant, so that families and individuals are aware of where they can go for support.

All successful applications will be required to complete Essex County Council monitoring form.

The application will open on **Monday 19<sup>th</sup> July 2021** and remain open until **Friday 10<sup>th</sup> September**, or until the funding is allocated. Please complete the application below and return to [funding@ealc.gov.uk](mailto:funding@ealc.gov.uk)

1	<b>Local Authority</b> <i>Your District / Borough / City Council</i>	
2	<b>Name &amp; Address of your Food Bank / organisation</b> <i>Please give postcode</i>	
3	<b>Contact Details</b> <i>This person must be able to answer any questions about the funding request</i>	
4	<b>Please confirm if you are:</b>	<input type="checkbox"/> Registered foodbank <input type="checkbox"/> Food pantry <input type="checkbox"/> Recently established group providing food support to those facing food poverty <input type="checkbox"/> Community organisation providing support to those

		facing food poverty, but not as main activity <input type="checkbox"/> School
5	<b>Please briefly tell us a bit about your organisation, why you were set up and the service you deliver</b>	
6	<b>Amount of funding requested</b>	
7	<b>Please tell us how you intend to spend the requested funding</b> <i>Eg: Support 30 families</i> <i>£15 per food package</i> <i>4 weeks support</i> <i>30 families x £15 = £450 x 4 weeks =</i> <i>£1800</i>	
8	<b>How many food hampers / packages do you expect to be able to provide with this funding?</b>  <b>How many individual families do you expect to support?</b>  <b>In addition to families will you be providing food packages for individuals? If so, how many individuals will you support?</b>  <b>How many food packages do you expect to provide for each family?</b>  <b>All funding must be allocated by 20<sup>th</sup> September 2021</b>	
9	<b>How will you ensure that you reach families and individuals who most need this support?</b>	
10	<b>Please tell us what locations / wards you will use this funding for</b>	
11	<b>Please confirm what contact details you would like us to use when sharing details of how local communities can get support</b> <i>including email, phone, website and social media link if applicable</i>	
12	<b>Bank Details for payment</b>	<b>Sort Code:</b> _____ <b>Account No:</b> _____

## Declaration

I am authorised to make this application on behalf of the applicant organisation and confirm that I have read, understood and accept the Lockdown support fund guidelines and criteria. I confirm that the funding will be used to provide food to families and individuals most in need and that the information provided in this application is accurate.

Signed:

Date:

Name (please print):

Position:

Telephone:

Email:

Completed forms should be returned by email to:

Funding Officer:

Email: [funding@ealc.gov.uk](mailto:funding@ealc.gov.uk)

Telephone: 01371 879 722



### Your Personal Information

The EALC is committed to protecting your privacy and will treat your personal data in accordance with the provisions of the Data Protection Act 1998. Information submitted by you will be used to enable the council to provide the services or information you have requested. Your information will not be used for other purposes or supplied to third parties except in accordance with the law. Under the Data Protection Act 1998, you can make a formal request for the following information:

- CLARIFICATION THAT YOUR PERSONAL DATA ARE BEING PROCESSED BY THE COUNCIL
- A DESCRIPTION AND COPIES OF THE PERSONAL DATA BEING HELD
- THE REASONS WHY THE DATA ARE BEING PROCESSED
- DETAILS OF TO WHOM THEY ARE BEING OR MAY BE DISCLOSED