



Adopted: 14 October 2021
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Next Review: January 2024

Gate Access Licence Agreement

Residents may benefit from an access from their property onto the adjoining land belonging to West Mersea Town Council. For example, the access may enable residents to access their property to park a car off the street or may provide an alternative access to your home or garden. Where West Mersea Town Council land is involved in providing such access, a Gate Access Licence Agreement is required.

Do I need a Gate Access Licence Agreement?

If you wish to create an access from a boundary of your property across West Mersea Town Council land (including public open space) you will require a Gate Access Licence Agreement. Without a Gate Access Licence you will not have authority to pass over West Mersea Town Council land for the purpose of gaining entry to your property by vehicle or on foot.

In the event that access has been created from a residential property onto West Mersea Town Council land without obtaining the necessary Gate Access Licence Agreement, the Town Council may block any access to prevent unauthorised use. This may include the removal of any unapproved features including surfacing that is on West Mersea Town Council land. The Town Council reserve the right to recover any costs associated with making good any land that has been used for the purposes of an unauthorised access.

What kind of Gate Access Licence Agreement do I need?

There are two Gate Access Licences which are issued as below:

- To gain pedestrian access onto West Mersea Town Council land through a single rear gate from the Gate Access Licence holder's property;
- To gain pedestrian and vehicular access onto West Mersea Town Council land and to pass via vehicle over our land to access the rear of the Access Licence holder's property;

How much does a Gate Access Licence Agreement cost?

An annual charge is made for the Gate Access Licence:

- Pedestrian Access
1 January 2023 to 31 December 2023: £32
- Vehicle and Pedestrian Access
1 January 2023 to 31 December 2023: £58

How do I obtain a Gate Access Licence Agreement?

To apply for a Gate Access Licence Agreement and for further information e-mail info@westmersea.org or telephone 01206 382128.

West Mersea Town Council are not obliged to enter into a Gate Access Licence Agreement and each application will be considered on its merits. The decision will take into account the impact that the proposed

access will have on the enjoyment of the adjacent land by others, and the implications of maintenance of the land in question.

What do I do if I want to cancel an existing Gate Access Licence?

If you no longer wish to continue a Gate Access Licence you need to contact us to terminate the Gate Access Licence Agreement. Efforts to block up the access that has previously been established will be made at the point of termination by the licensee. A Gate Access Licence Agreement cannot be transferred to another property owner.